

SELF HELP GUIDE FOR CONTEST TEACHERS



Click on below to see themes and register

<https://bit.ly/tickLinksContests>

SELF HELP – COMMON STEPS

For Teachers

Common Steps

Pg 4



How can I Add/ Register students to contest

Pg 6



How to see Students who have Registered for the contest.

Pg 9



How can I see and rate submissions of my students.

Pg 11



How can I upload on behalf of Students.

Pg 14



How can I download the certificates for Students


Pg 20



How can I operate the contest on my laptop.

Pg 24

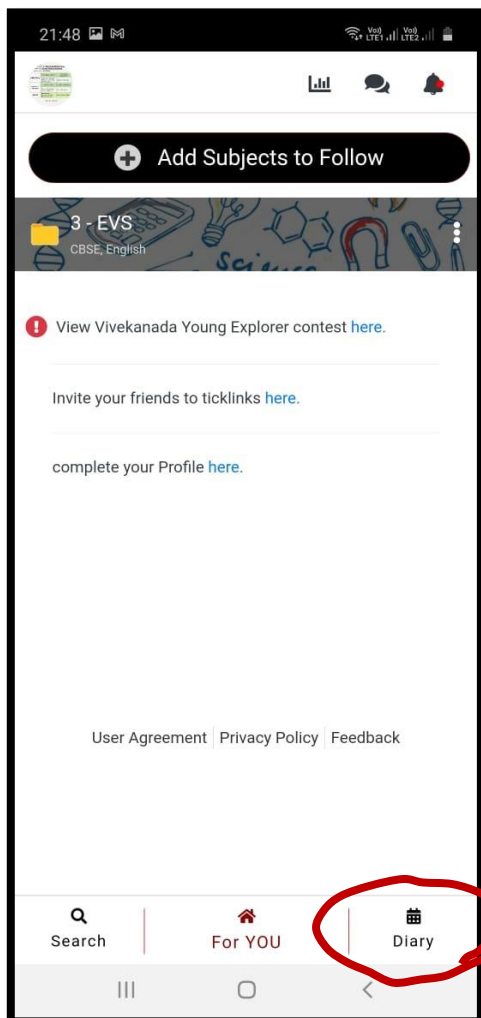
 How can I reset password. Pg 27

 How can I download and register on tickLinks Pg 29

COMMON STEPS

1. Download **tickLinks** and Register using your Phone or Email Id.
2. Choose **Any One Subject** to Follow. e.g. choose “CBSE Board” Follow 8-Maths. You can keep adding more subjects – one at a time.

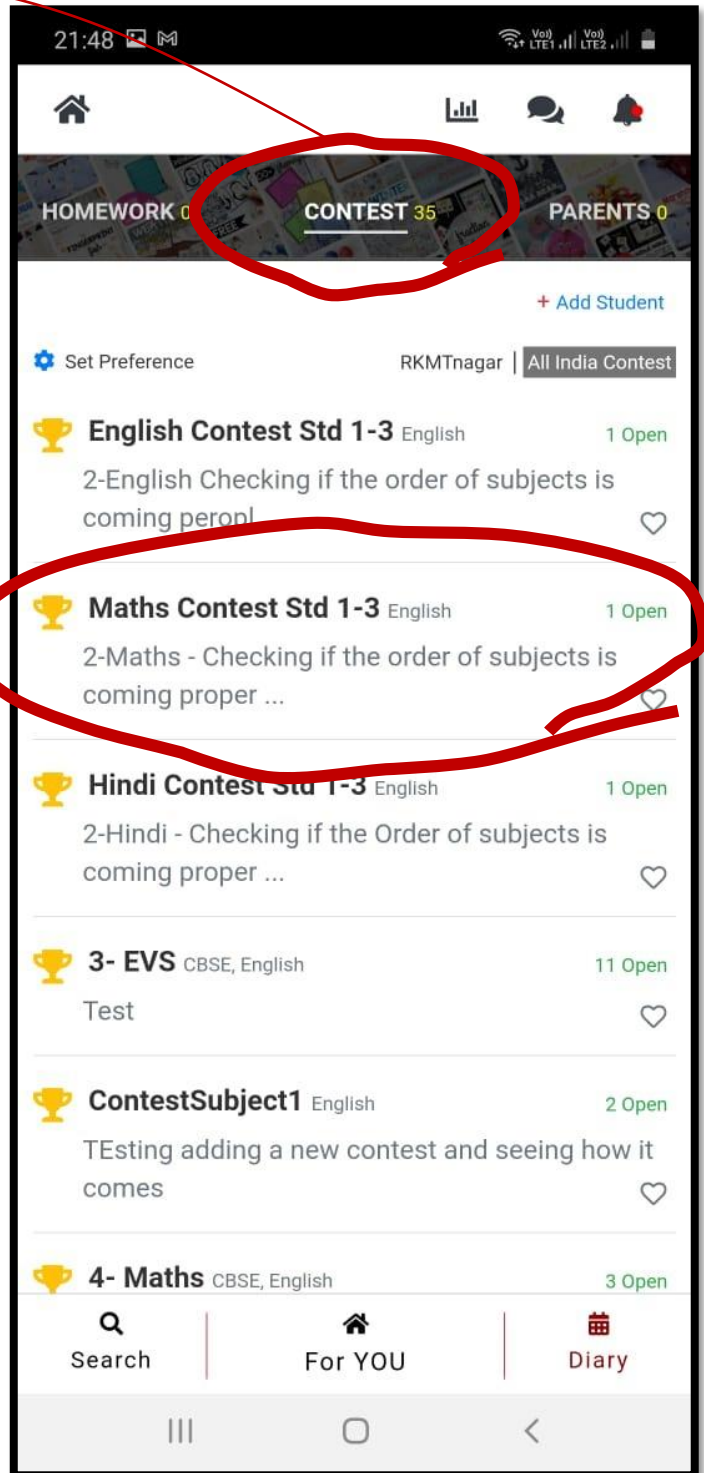
When you are participating in contest – it does not matter – which subjects you are following. Following any one subject is good.



3. Now you are on the Home screen. Click on Diary to go the Contest.

COMMON STEPS

choose
CONTEST



Click on
the Subject
that you are
participating in

The screenshot shows the main interface of the "Science Contest Std 4-6" app. At the top, there's a header bar with a home icon, a bar chart icon, a speech bubble icon, and a bell icon. Below this is a banner for the "Science Contest Std 4-6" with a date of "15/Dec/2020". The main section features a project titled "Fun projects with magnets" by "15-Dec-2020, All India OPEN". It includes a description: "Do fun experiments and projects with magnets. Make toys, compass & useful items with magnets – or show the properties of magnets – or show the properties of magnets" and a link to "click here to know more and get ideas.". There's also a small image of a horseshoe magnet. Below the project description, there's a red circle highlighting the "See submission" button. At the bottom, there are two tabs: "Students (39)" and "Add Student". A red circle highlights the "Add Student" tab and the "Project Submission date 26-Jan-2021" text below it.

re. [See submission](#)

Add Student

Project Submission date 26-Jan-2021

- Student has chosen wrong school by mistake during registration

OR

- Student is not able to register



How can I Add/ Register students to contest

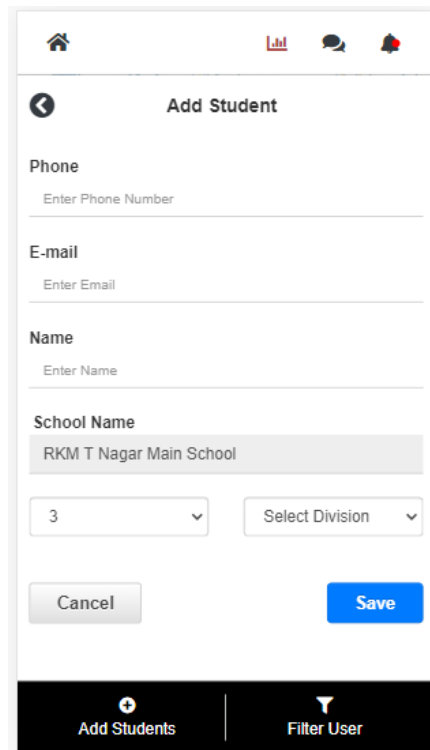
The screenshot shows the 'Add Student' form in the tickLinks app. At the top, there is a navigation bar with icons for home, analytics, chat, and notifications. Below this is a header with a back arrow and the title 'Add Student'. The form contains several input fields: 'Phone' with a placeholder 'Enter Phone Number', 'E-mail' with a placeholder 'Enter Email', and 'Name' with a placeholder 'Enter Name'. Below these is a 'School Name' field with a dropdown menu showing 'Satya Bharti Jyona'. At the bottom of the form are two dropdown menus, one with '1' and another with 'A'. There are 'Cancel' and 'Save' buttons at the bottom of the form. A black bar at the very bottom contains two buttons: 'Add Students' with a plus icon and 'Filter User' with a funnel icon.

Put Phone Number
Or Email Id

Put Name

- The user is added to the Contest
- The student is added to your school – if they are not already linked to your school

How can I Add/ Register students to contest

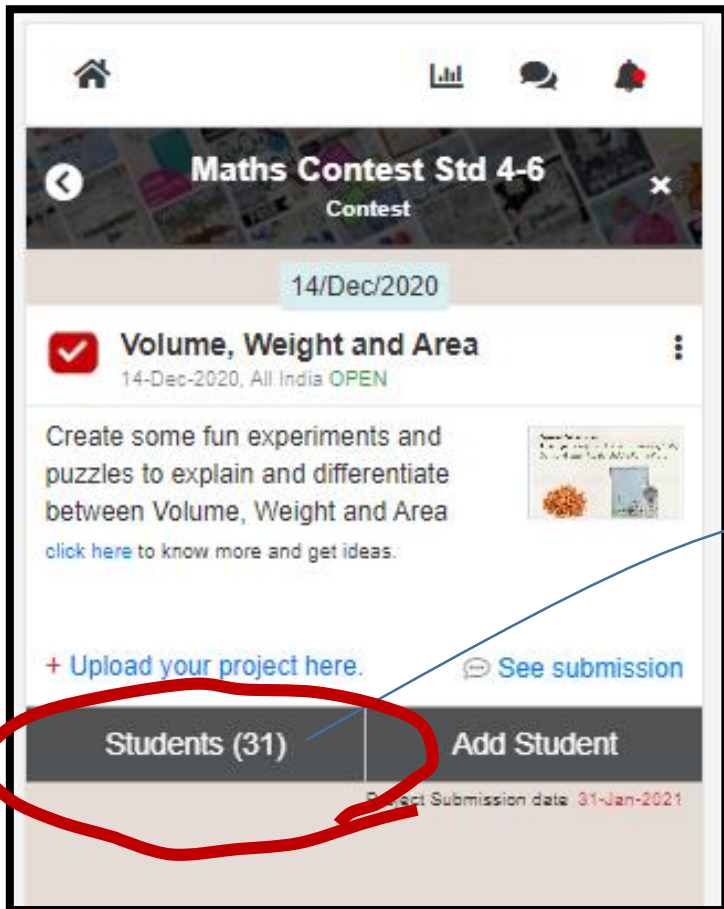


The screenshot shows a mobile app interface for adding a student. At the top, there's a navigation bar with a home icon, a bar chart icon, a chat bubble icon, and a bell icon. Below this is a header with a back arrow and the text 'Add Student'. The form contains several input fields: 'Phone' with a placeholder 'Enter Phone Number', 'E-mail' with a placeholder 'Enter Email', and 'Name' with a placeholder 'Enter Name'. Below these is a 'School Name' field with a dropdown menu showing 'RKM T Nagar Main School'. There are two more dropdown menus: one with the value '3' and another labeled 'Select Division'. At the bottom of the form are two buttons: 'Cancel' and 'Save'. Below the form is a black bar with two icons and labels: 'Add Students' and 'Filter User'.

If the student added is

- **a new user (first time on tickLinks)** – then
 - **user Id** is the Phone number (or Email).
 - **Password** is last 4 digits of pone (or first 4 digits of Email)
- **an Existing User** (has downloaded and registered on tickLinks before) – their user Id and Password is as set by them.

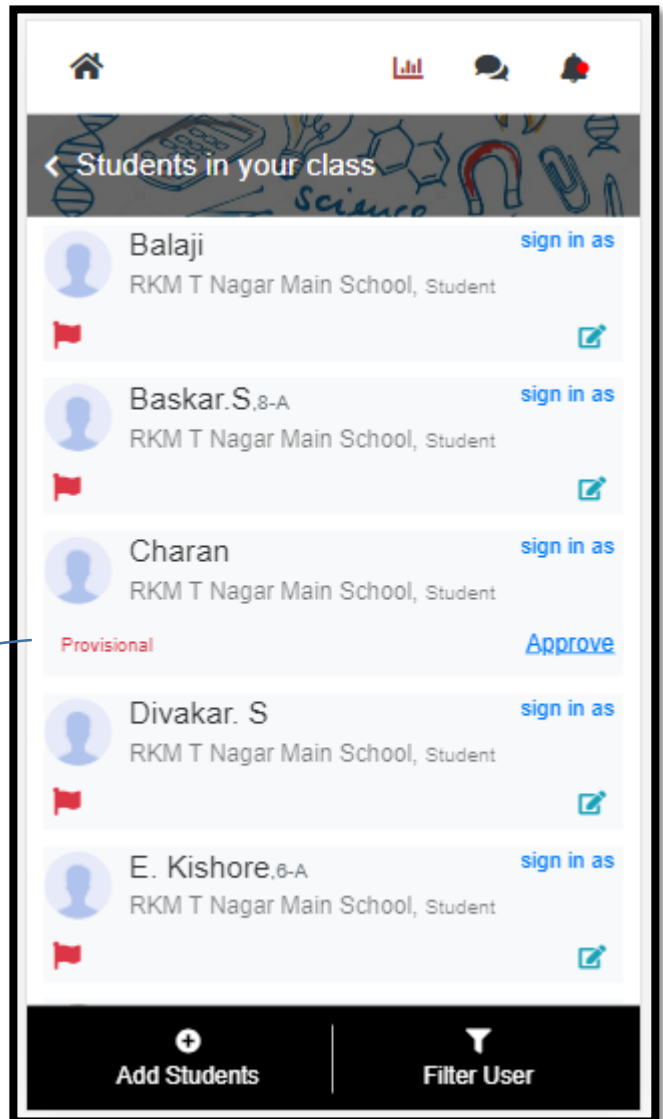
See Students Registered for Contest



Click to
**see the
students**
who have
registered for
this subject

! If you do not see this menu – you are not linked to a school as teacher. Speak with your co-ordinator.

See Students Registered for Contest



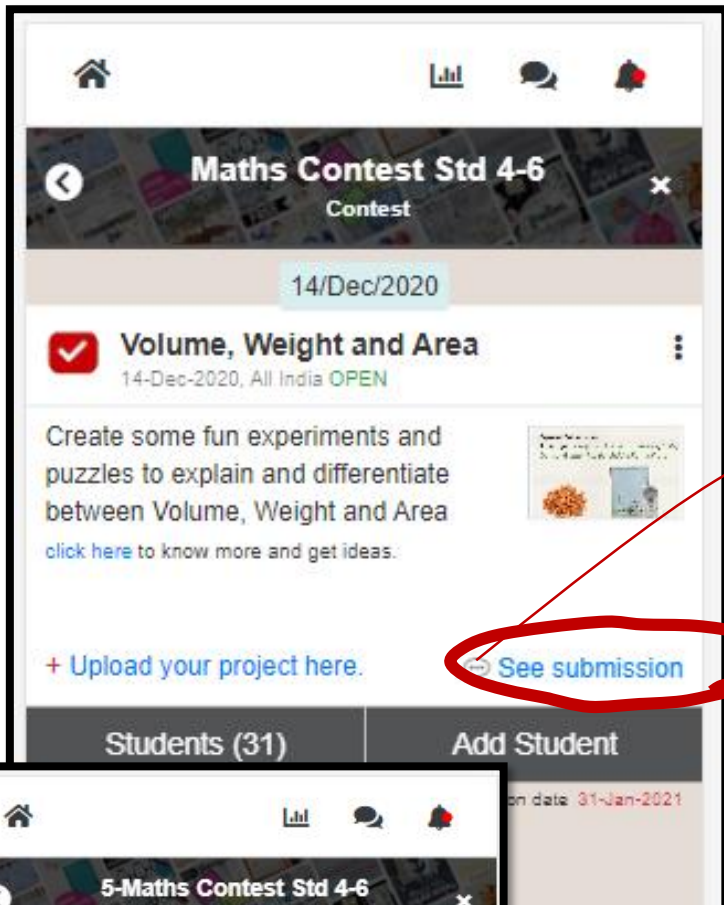
Some students may be marked as Provisional.

Click on Approve to Confirm or Decline.

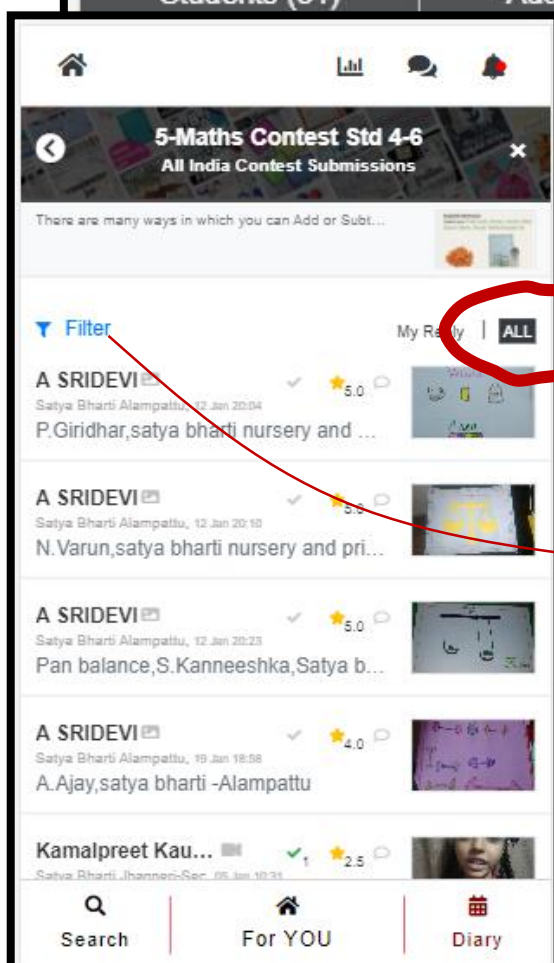
Why some students are marked as **Provisional**?

- When students register from Contest Registration form – they may put a wrong school by mistake. You can confirm them as students of your school.

See and Rate Submissions of my Students



Click to
**see the
Submissions**
from all students




Click on All to See
replies from all students

Click on Filter to filter
replies only from your
students

See and Rate Submissions of other Students

A SRIDEVI's Reply



Pan balance,S.Kanneeshka,Satya bharti nursery and primary school,Alampattu .. [more](#)

Your overall AHA Rating

★ ★ ★ ★ ★

5

1 votes


Helpful

0

Reactions

Share

1/1 related



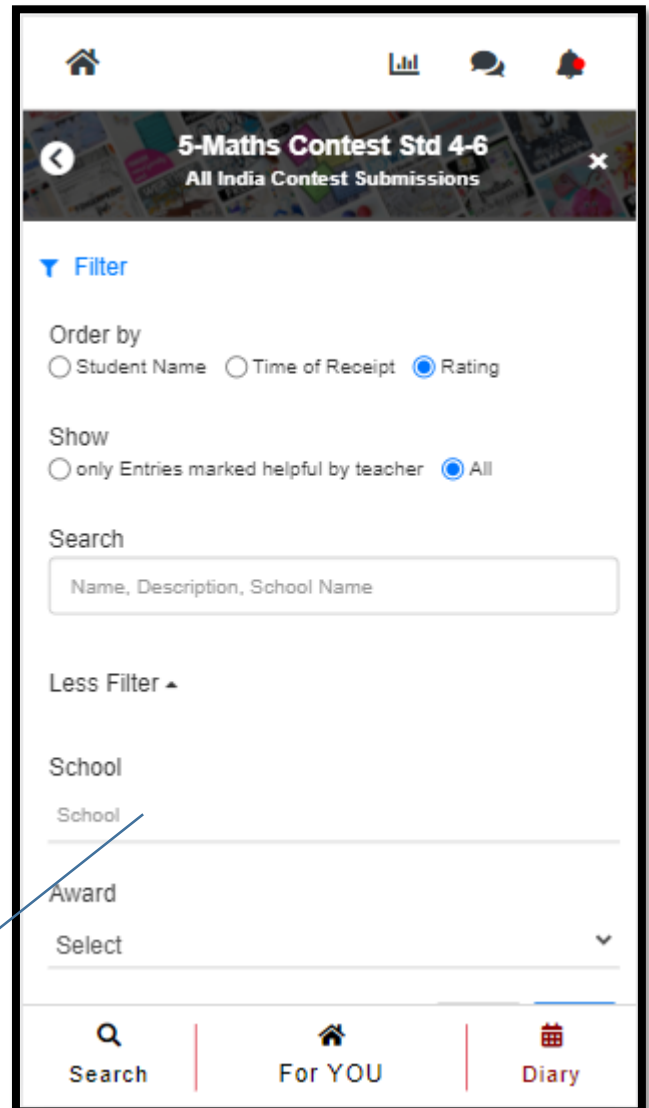
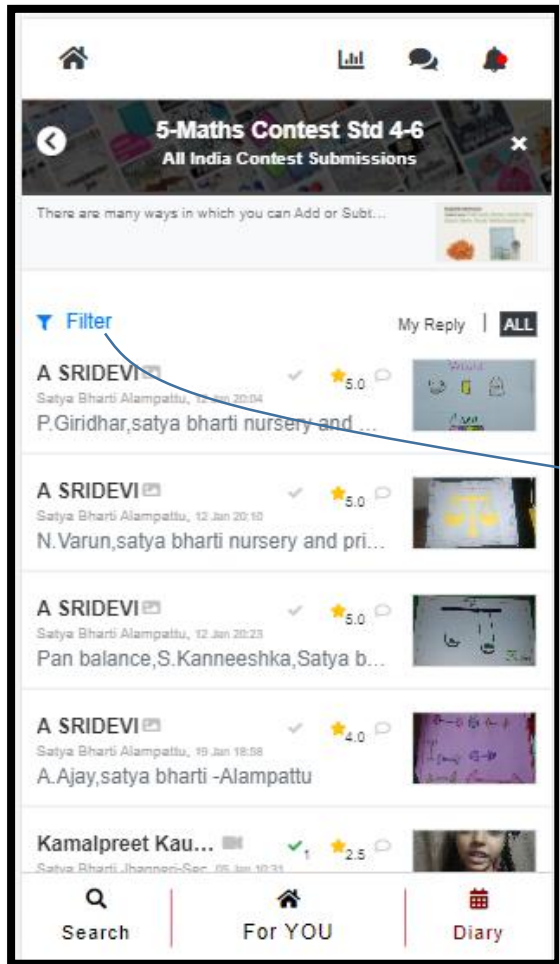
Pan b...

Comment

Rate entries from others

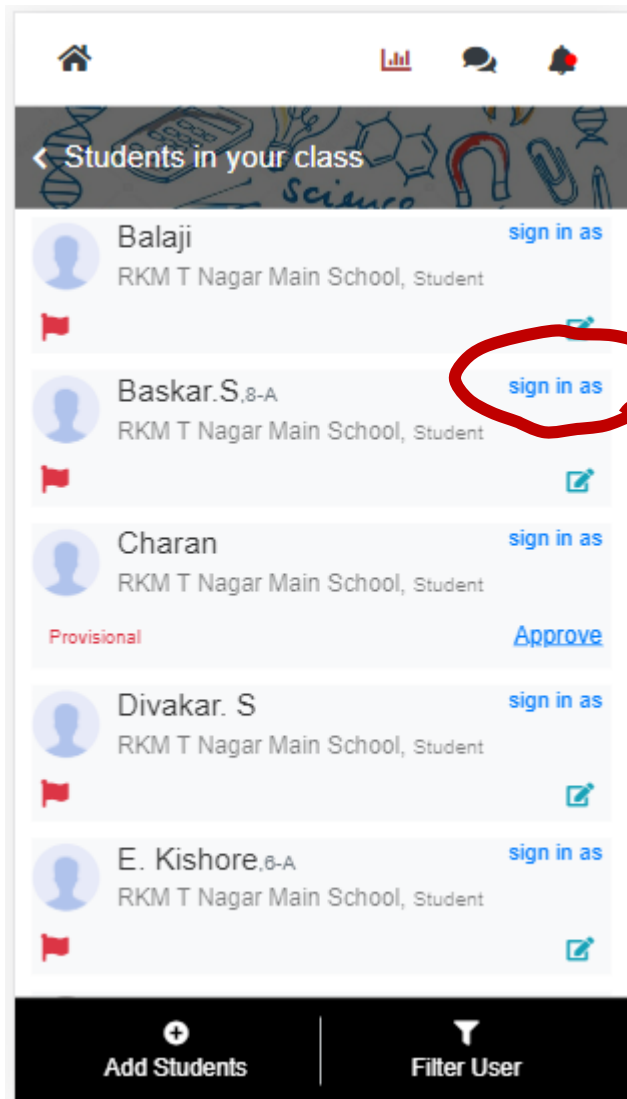
Mark Helpful

See and Rate Submissions of my Students



Put your school name here to search entries of your school

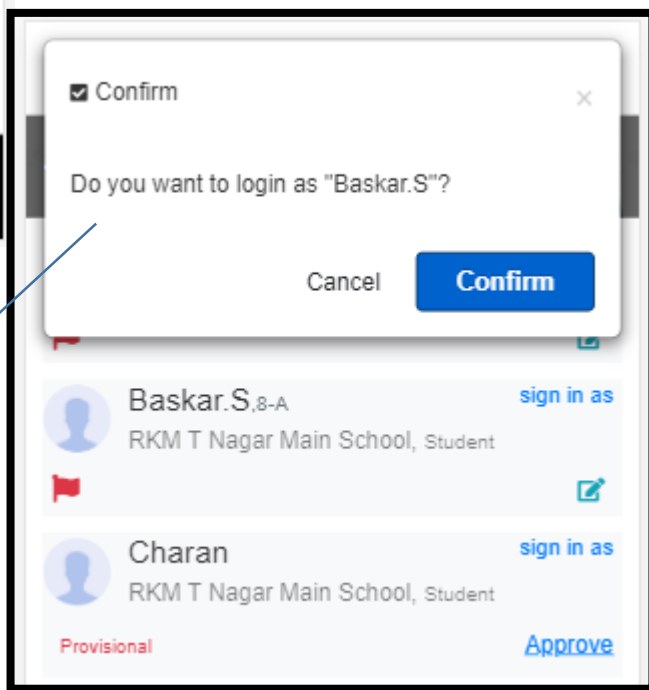
How can I Upload on Behalf of Students



Click on **Sign In as**

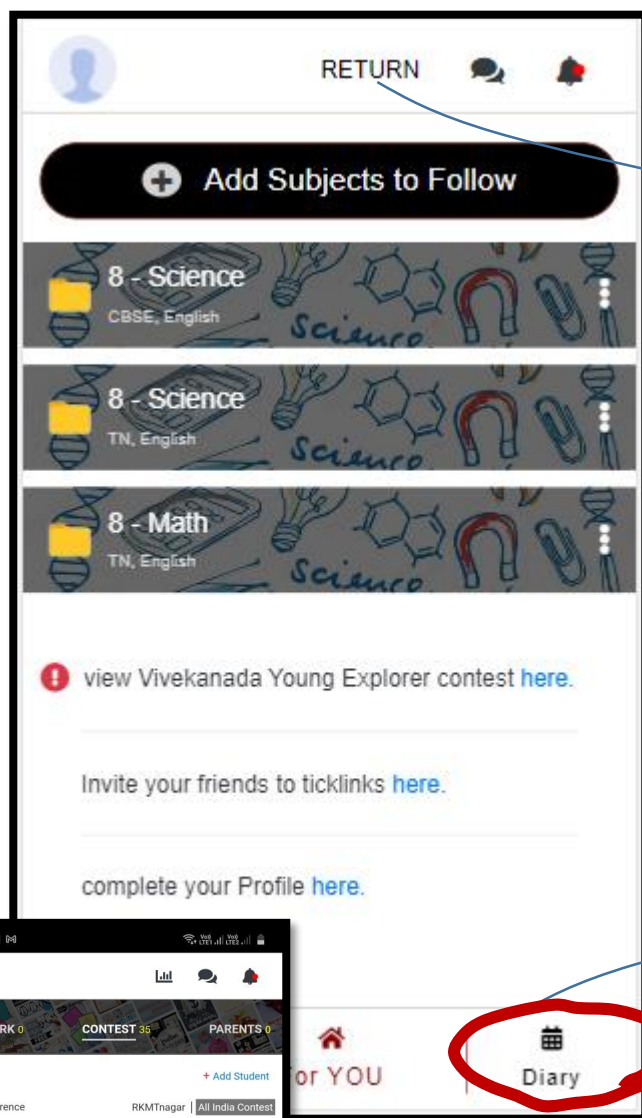
to sign in on behalf of student

Confirm that you want to Sign-in on behalf of student



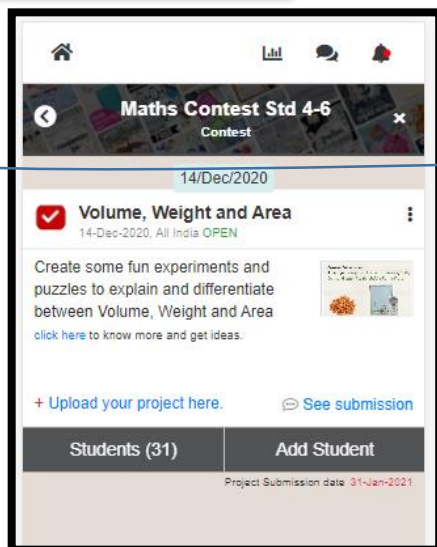
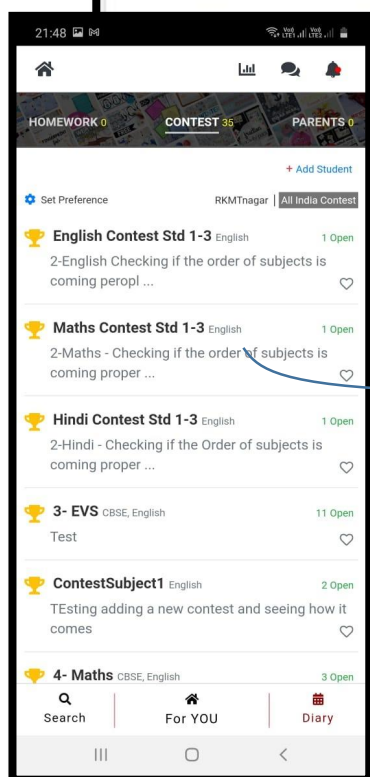
How can I Upload on Behalf of Students

You are now logged in as selected Student



Click on **RETURN** to get back to your teacher profile

Click on Diary to see the contest subjects

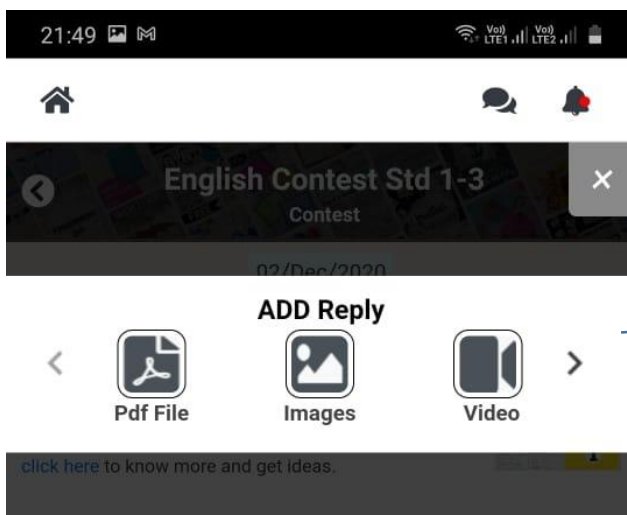
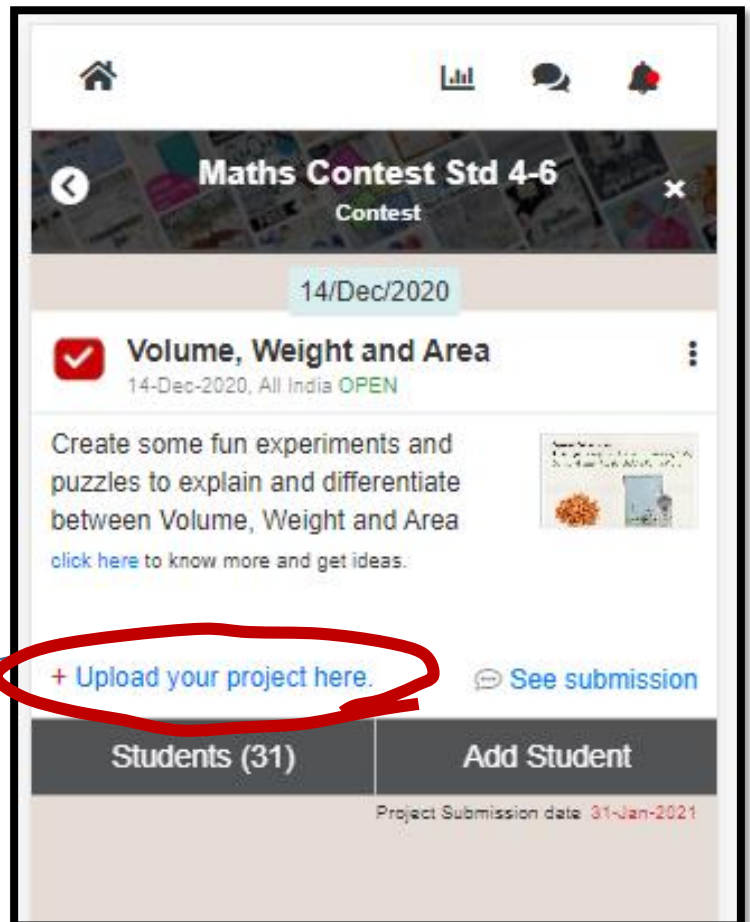


Select your subjects for which the upload is required

How can I Upload on Behalf of Students

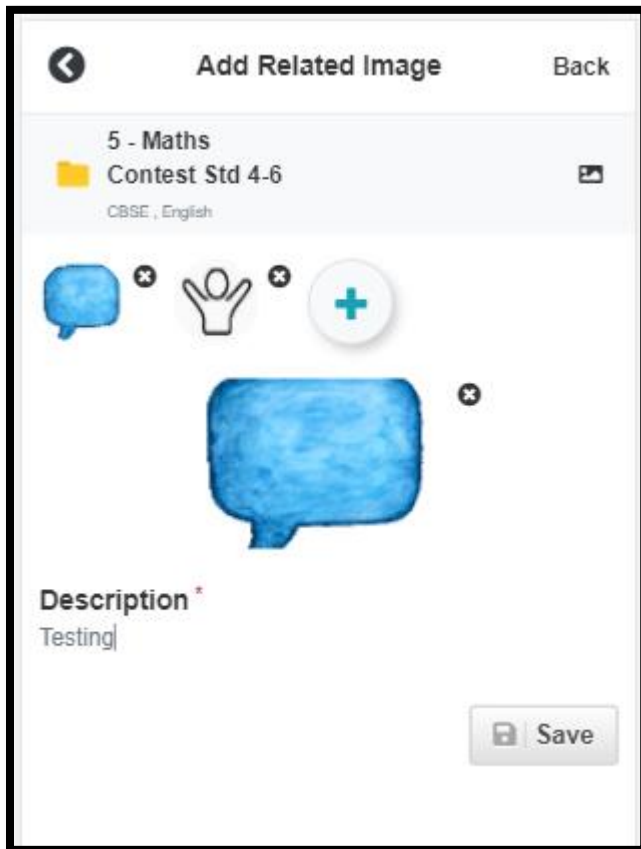
Uploading your Video, Images, Pdf file etc..

Click here to
upload



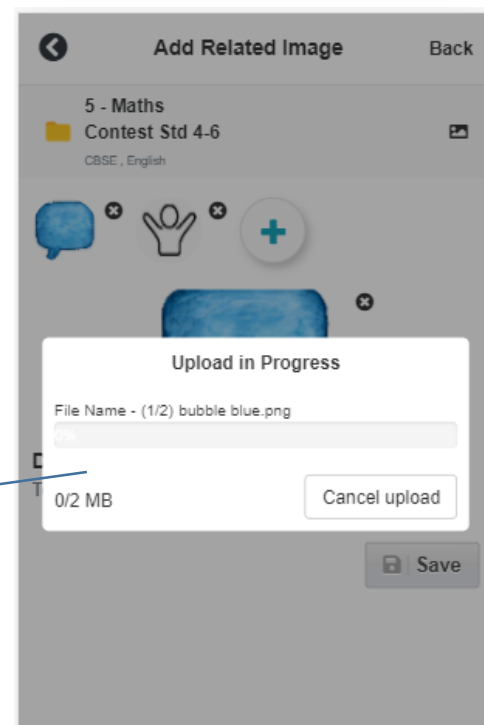
Choose what you
want to upload –
images, Videos,
Pdf etc..

How can I Upload on Behalf of Students

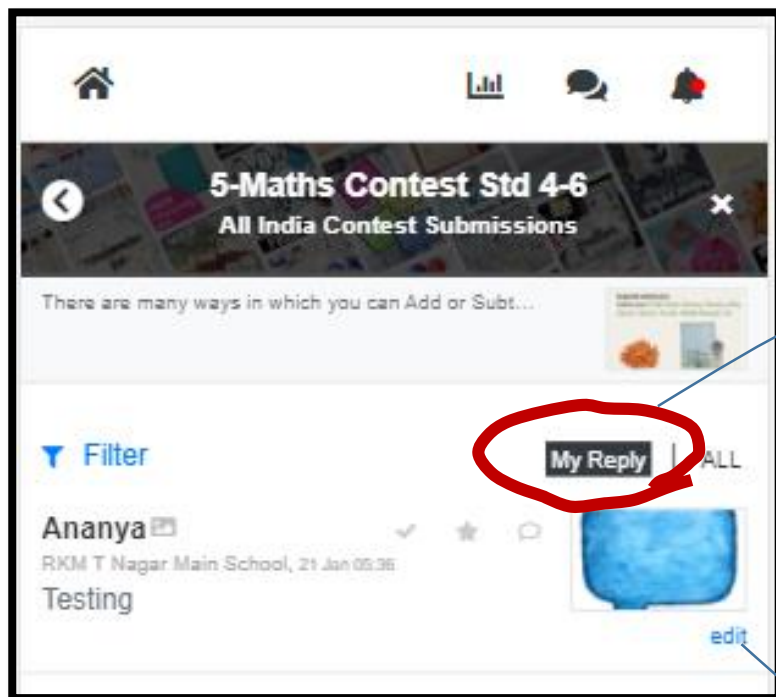


- Upload your content
- Put a description
- Save

- Shows. Upload in Progress
- Wait for it to finish



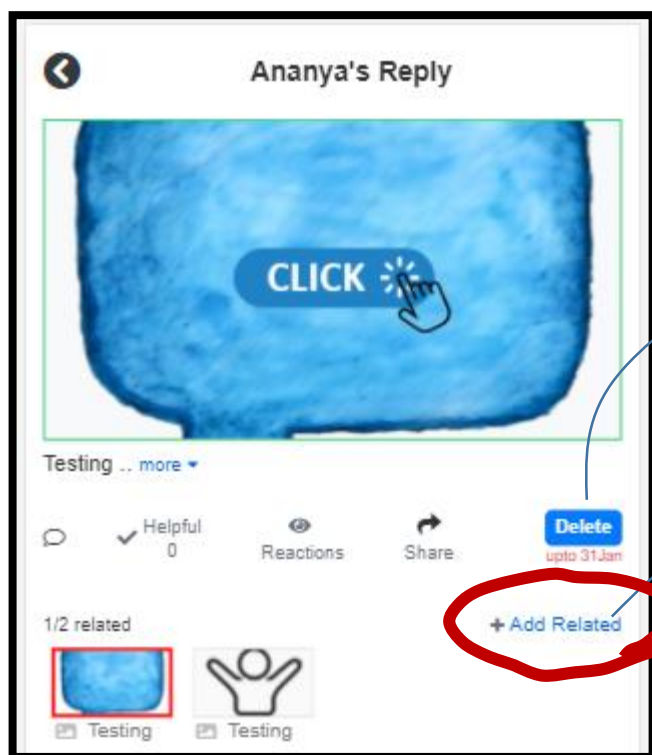
How can I Upload on Behalf of Students



Click on

- **My Reply** to see your upload
- **All** to see all replies from other students

Click here to edit your entry

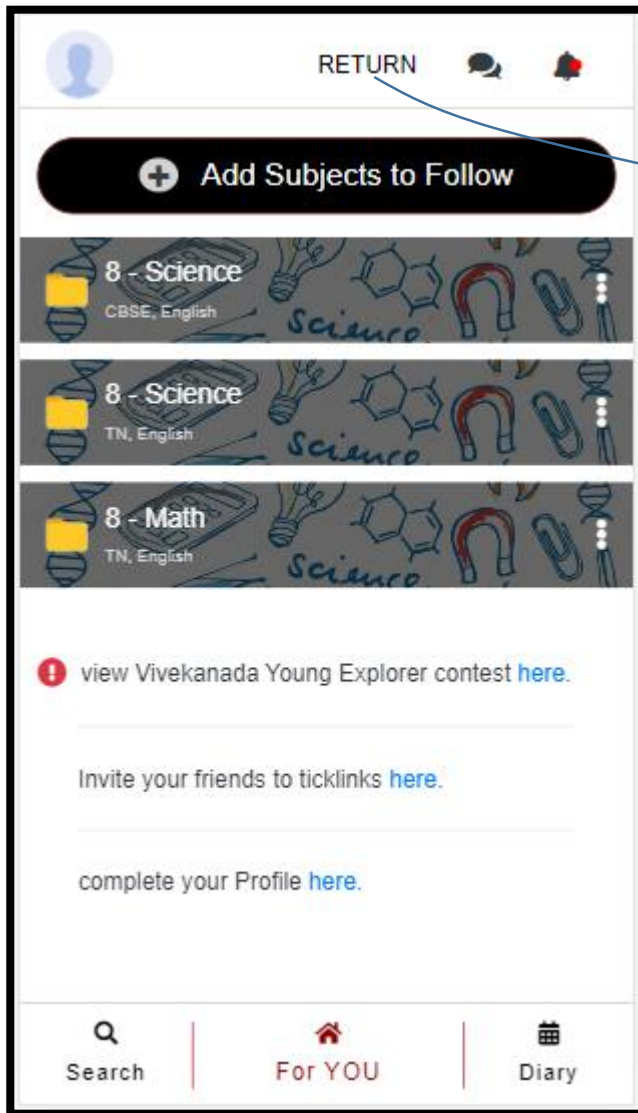


You can Delete your entry in case you are not happy with it

- Click on Add Related to add Another Video or image
- You can Add upto 5 items

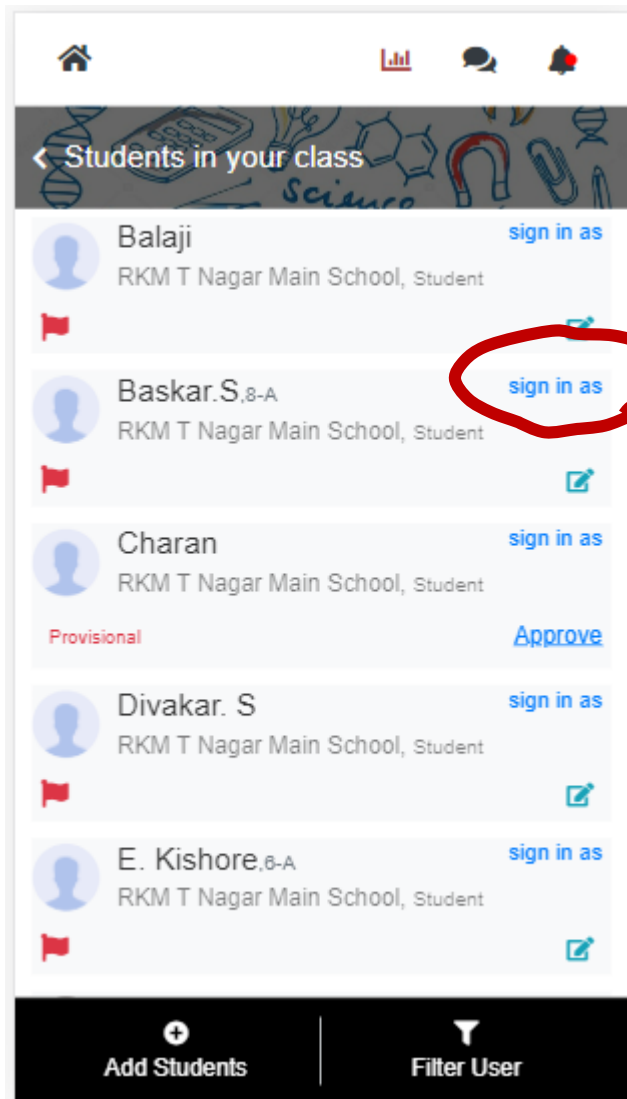
How can I Upload on Behalf of Students

After you are done



Click on **RETURN** to get back to your teacher profile

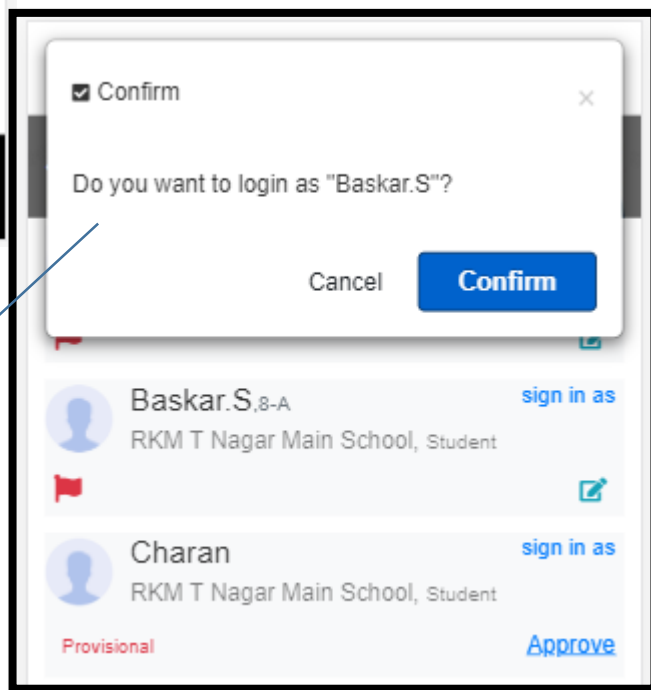
How can I Download Certificates of Students



Click on **Sign In as**

to sign in on behalf of student

Confirm that you want to Sign-in on behalf of student



How can I Download Certificates of Students

You are now logged in as selected Student

Click on Profile

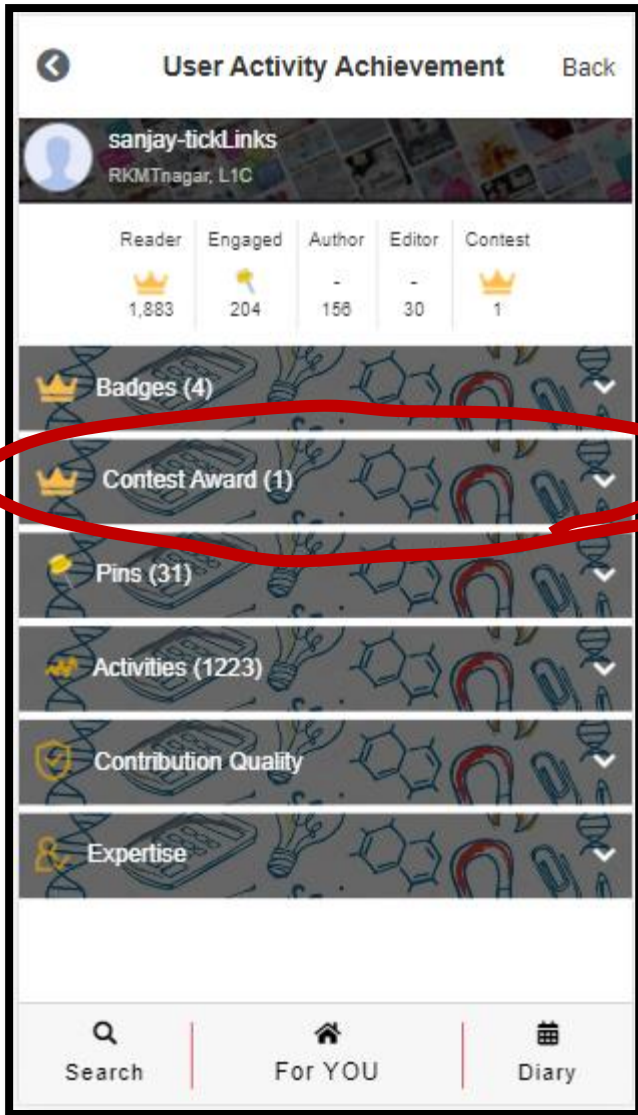
Click on
RETURN to get
back to your
teacher profile

The image shows two screenshots from the tickLinks app. The top screenshot shows a user interface with a profile icon circled in red and a 'RETURN' button. The bottom screenshot shows a student's profile for 'sanjay-tickLinks' with a table of statistics circled in red. A red arrow points from the 'Contest' column of the table to the text 'Click Here'.

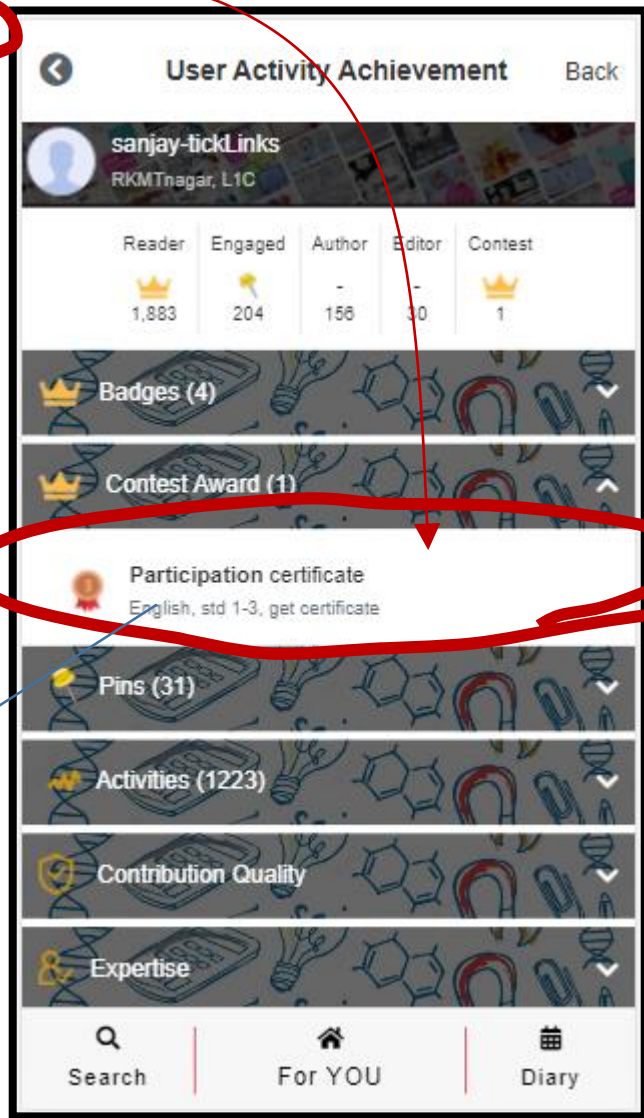
Reader	Engaged	Author	Editor	Contest
1,883	204	156	30	1

Click Here

How can I Download Certificates of Students



[Click here to see and Download Certificate](#)



How can I Download Certificates of Students



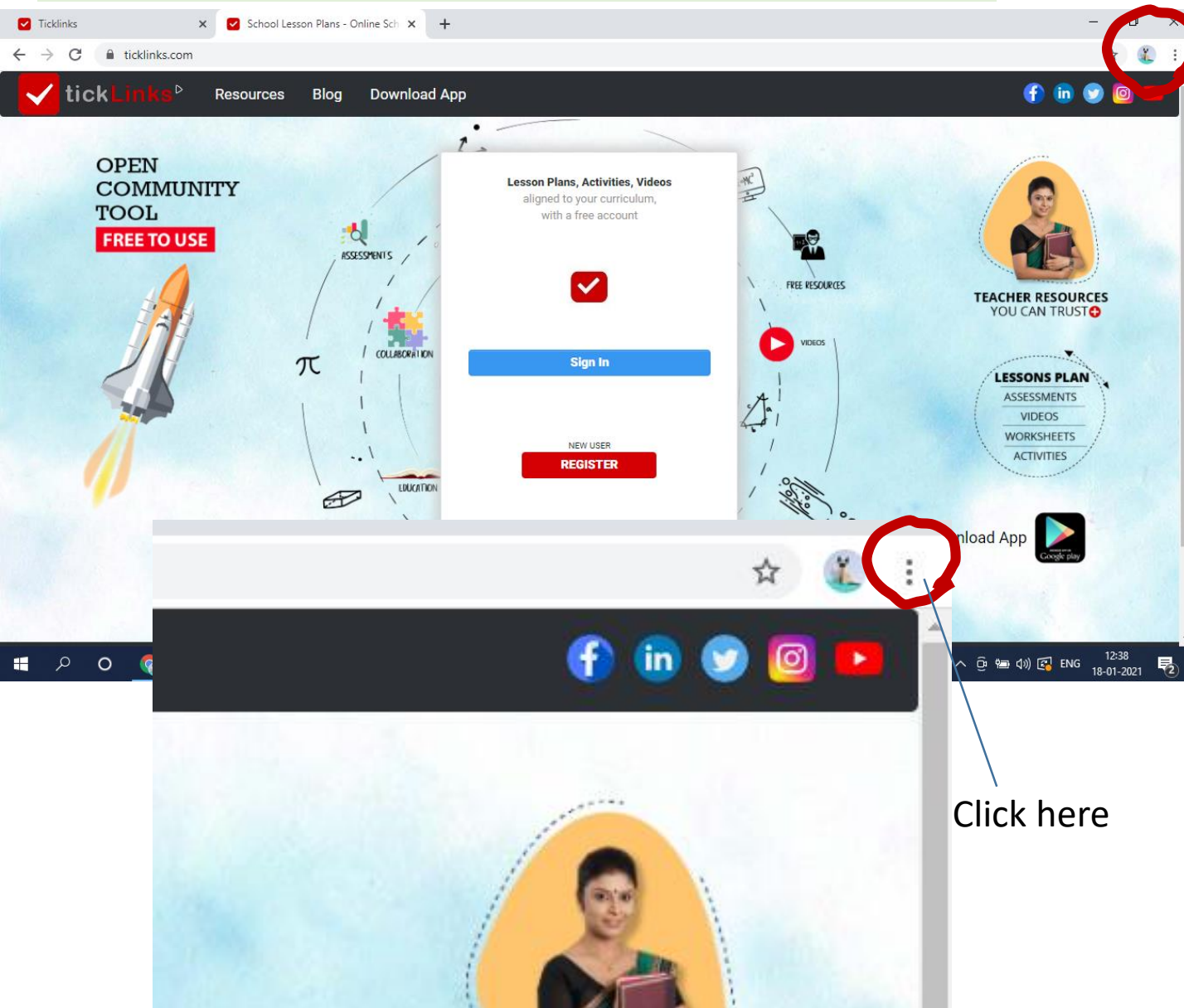
School Name

Mentor Teacher Name

How can I work in Desktop mode

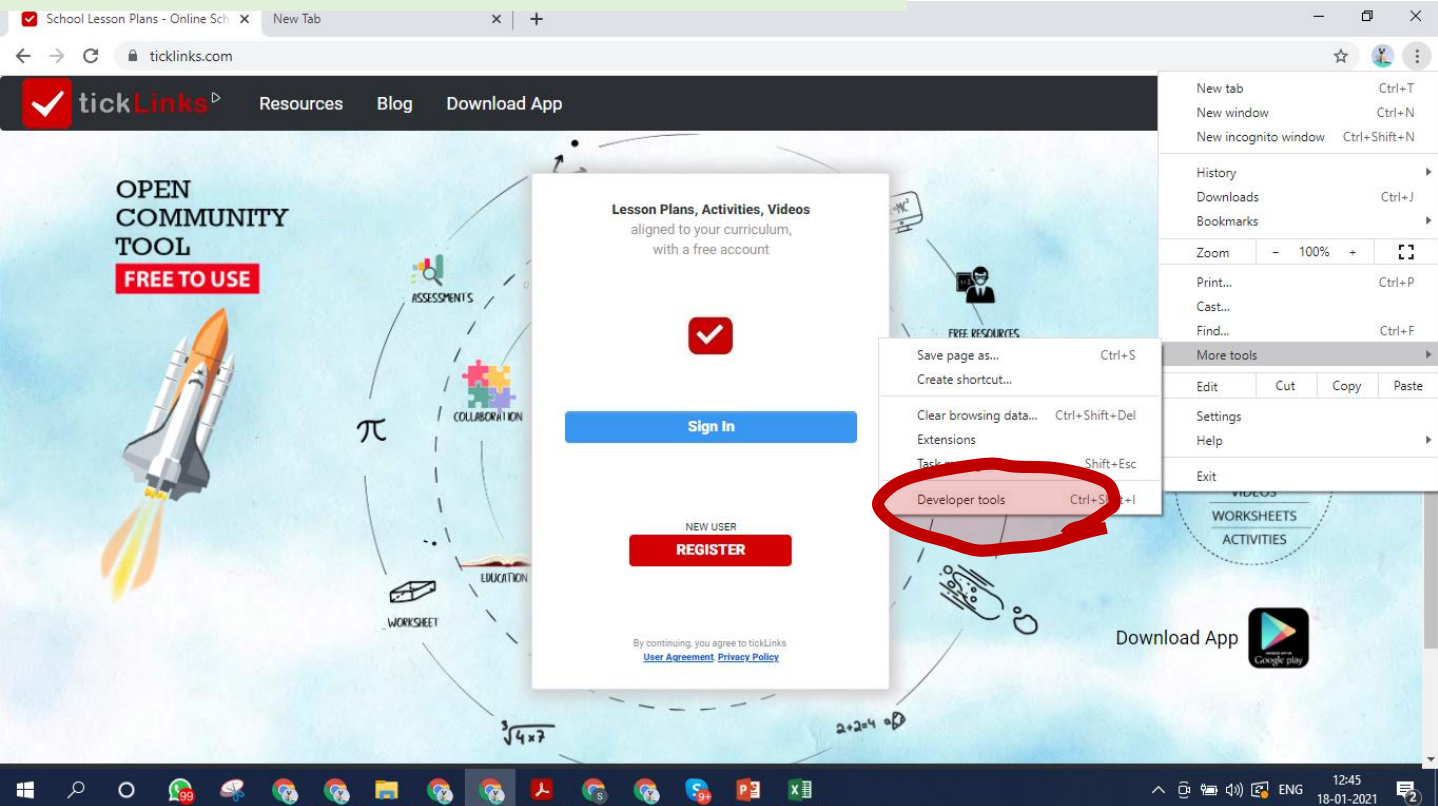
The diary feature does not work on Desktop presently. The below suggestion is a workaround on the **Chrome browser** on desktop.

STEP 1 – Launch tickLinks.com on Desktop.
Then click on Chrome options

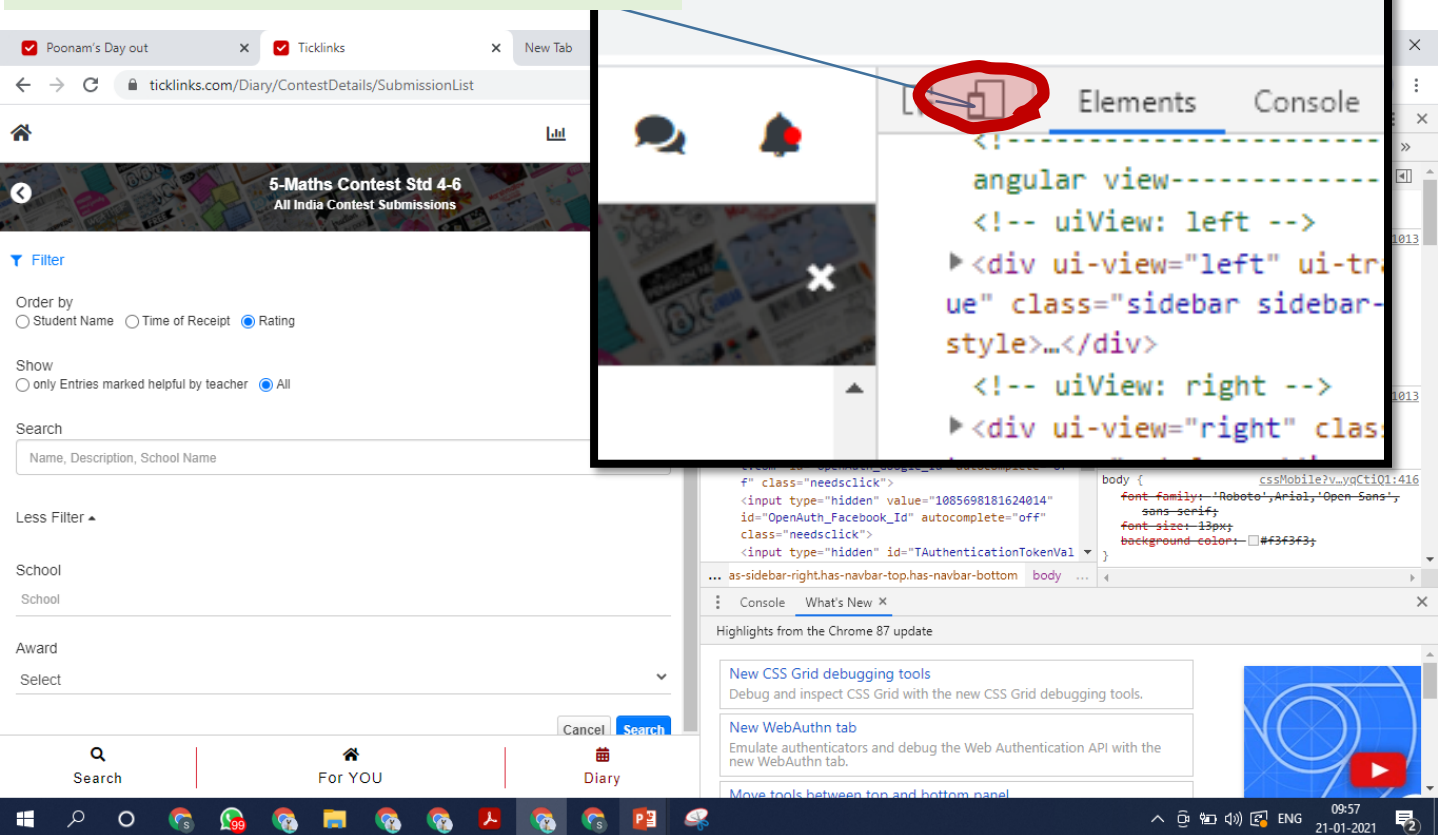


How can I work in Desktop mode

STEP 2 – Click on Developer tools

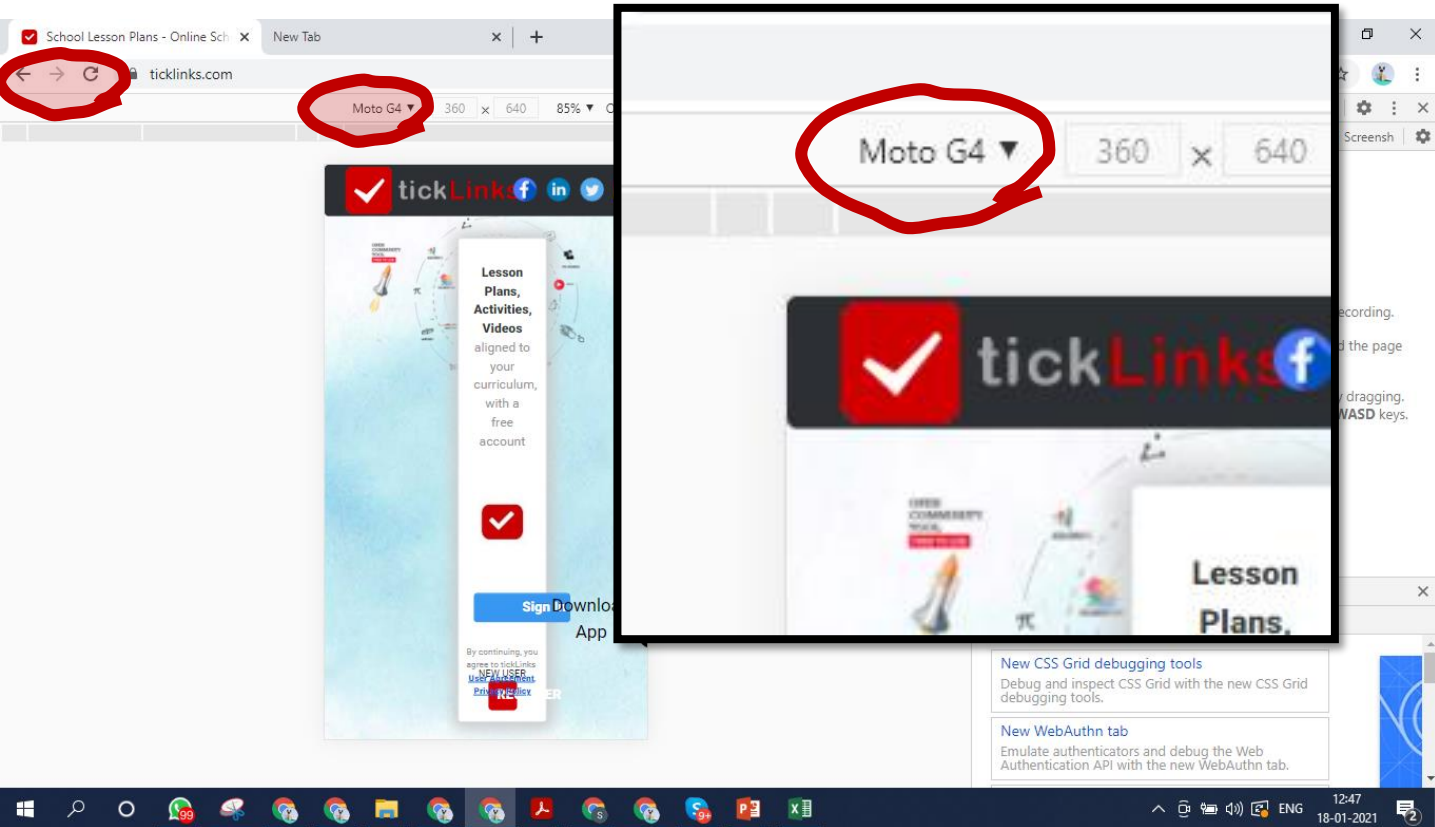


STEP 3 – Click on Mobile

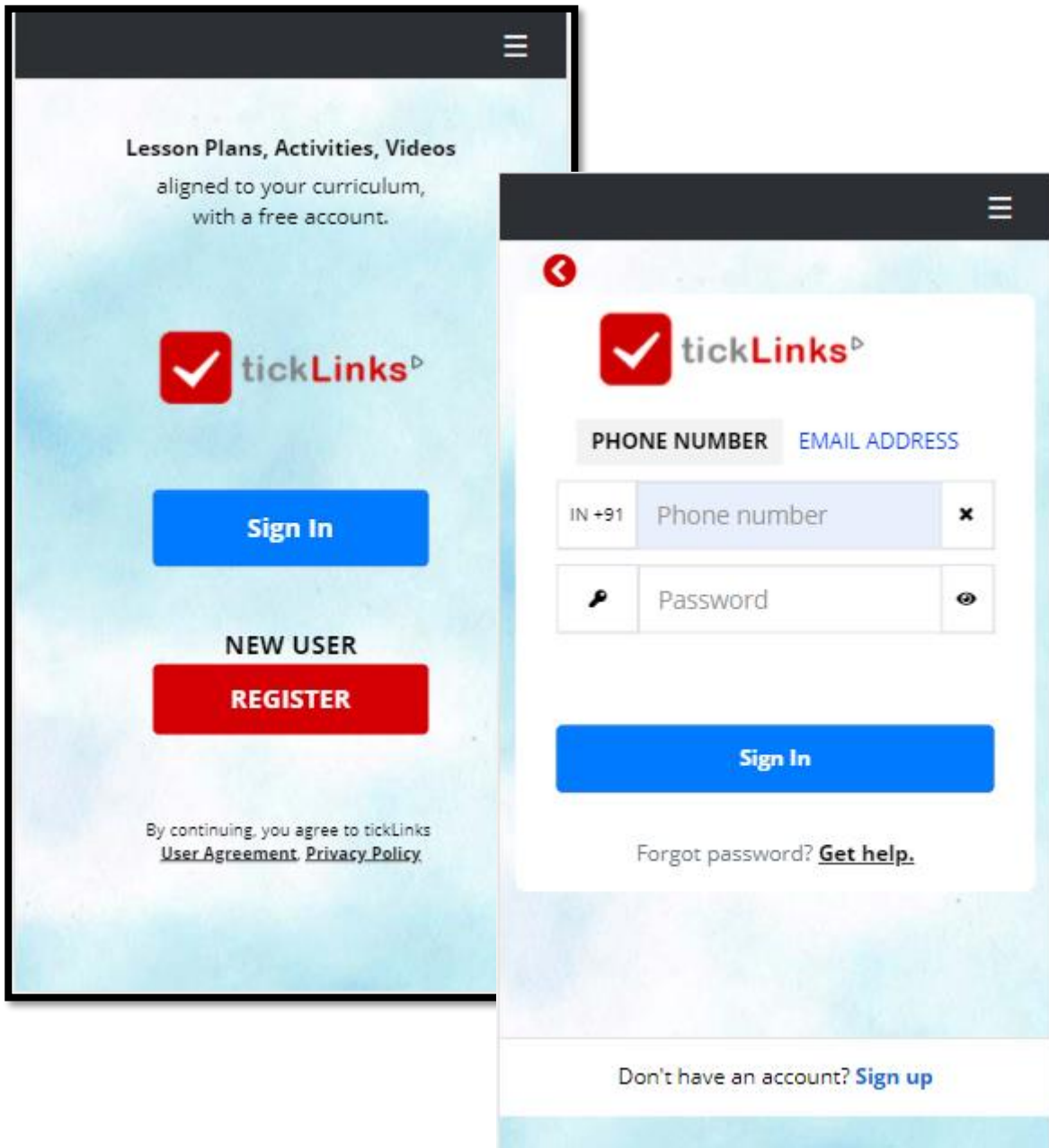


How can I work in Desktop mode

STEP 4 – Choose Moto G4 – from dropdown
Refresh the browser screen



How can I reset Password



STEP 1 – Click on **Sign in**

STEP 2 – Enter Phone number (or Email Id) – with which you have registered

STEP 3 – Click on Get Help

How can I reset Password

OTP generated
✓ successfully and sent to
your Email Id.

for ticklinks@gmail.com

Find your account

Enter the 4 digit confirmation code you have
received in your email.
Request a New One.

Confirmation Code

New Password

Confirm Password

Next

Not received OTP ?
We can resend your OTP. Check your SMS network.

[Request a New OTP.](#)

[Try with your registered email.](#)

STEP 1 – Enter the OTP code that you receive on your SMS or Email

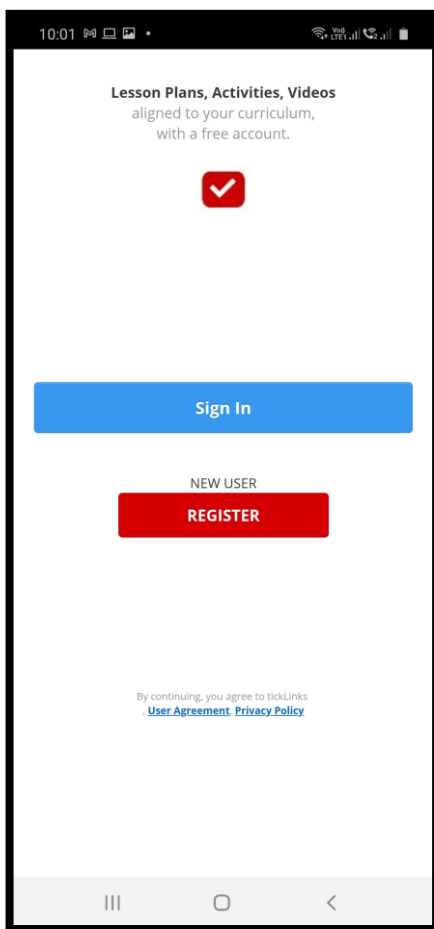
STEP 2 – Put in your new Password

How can I register in tickLinks

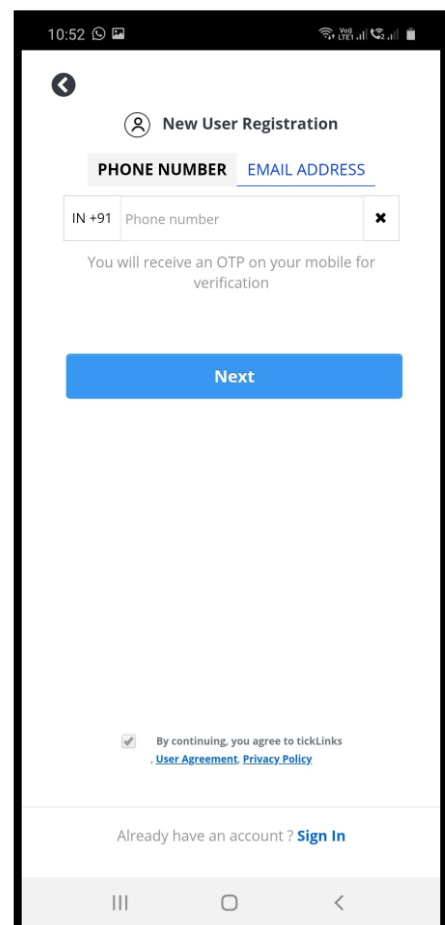
1. Download **tickLinks** app from Google playstore.
(or go to www.tickLinks.com).



2. Click on Register



3. Put in your Phone number or Email Id.
4. You will get a OTP



How can I register in tickLinks

5. Use your OTP to set your Password. Put your name.

Add a Subject
To follow

CBSE ▼

1 Pick your Class 7 Show More

2 Pick your Subject Science Show More

3 Medium of Instruction
English Hindi


Follow

Cannot find your subject? This is the free resource build in the community by people like you. Would you like to help?
✉ contact@ticklinks.com

6. Choose any one subject.

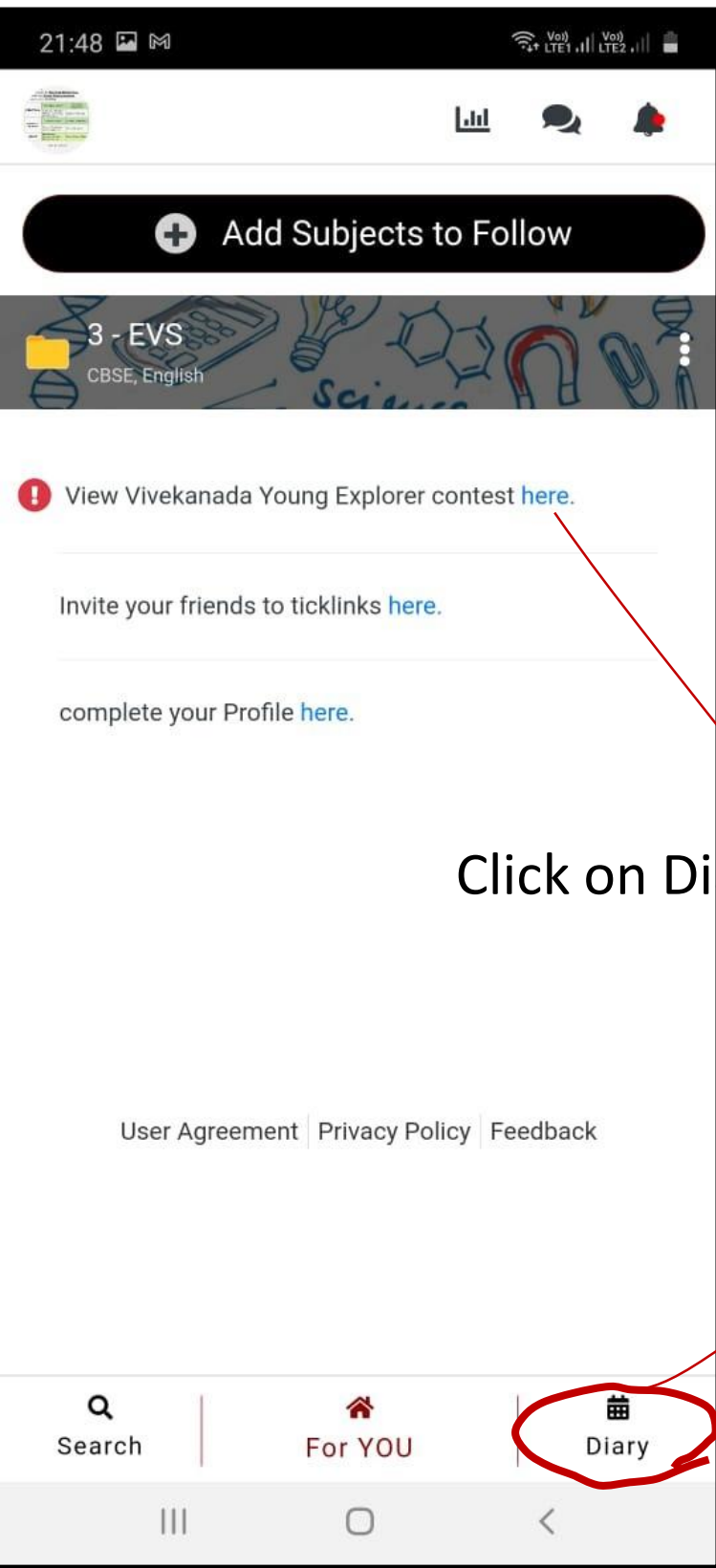
7. Click on Follow

- You can add more subjects - by clicking on Add Subjects to Follow.

 Add Subjects to Follow

- For participating in Contest – there is no restriction on subject followed. E.g. you can follow Science and yet participate in English contest.

COMMON STEPS



Click on Diary to see the Contest



TickLinks serves
the best learning material
For teachers and parents



SO

You do not spend time searching

For help write to **contact@tickLinks.com**