

SELF HELP GUIDE FOR CONTEST TEACHERS



The poster features a large, stylized pencil graphic on the left, with its body divided into four colored segments: purple, pink, orange, and yellow. Each segment corresponds to a grade level and subjects. To the right of the pencil, there are four horizontal arrows pointing right, each containing the grade level and subjects. The top right corner has the 'tickLinks' logo with a red checkmark icon. The bottom left corner has the DAV Chennai logo and text. The bottom right corner has the 'Available on the Google Play' logo. A large yellow button with a red ribbon seal says 'REGISTER NOW'. Below the button is a URL. The background is light gray with faint sketches of a star, a heart, a soccer ball, and a lightbulb.

Young Explorer 3

tickLinks

STD 1-3
Language | Maths

STD 4-6
Language | Maths | Science

STD 7-9
Language | Maths | Science

STD 10-12
Language | Maths

FREE CONTEST

REGISTER NOW

<https://bit.ly/YoungExplorer3>







SUPPORTED BY
DAV CHENNAI

www.ticklinks.com | Available on the
Google Play




www.virtualpebbles.com

<https://bit.ly/YoungExplorer3>

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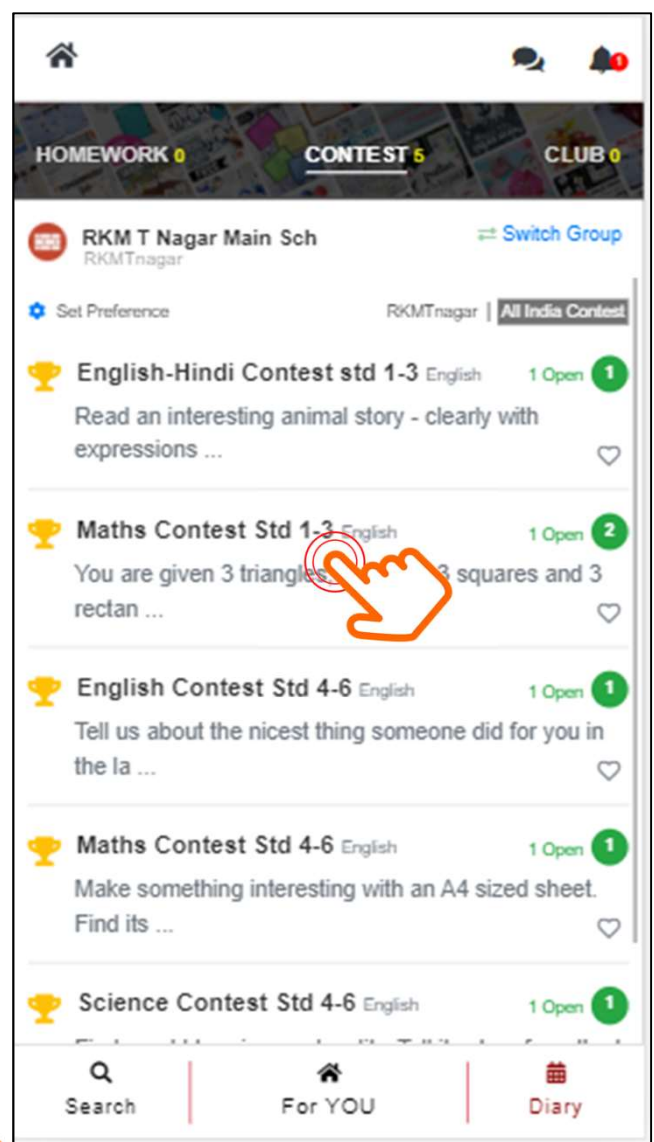
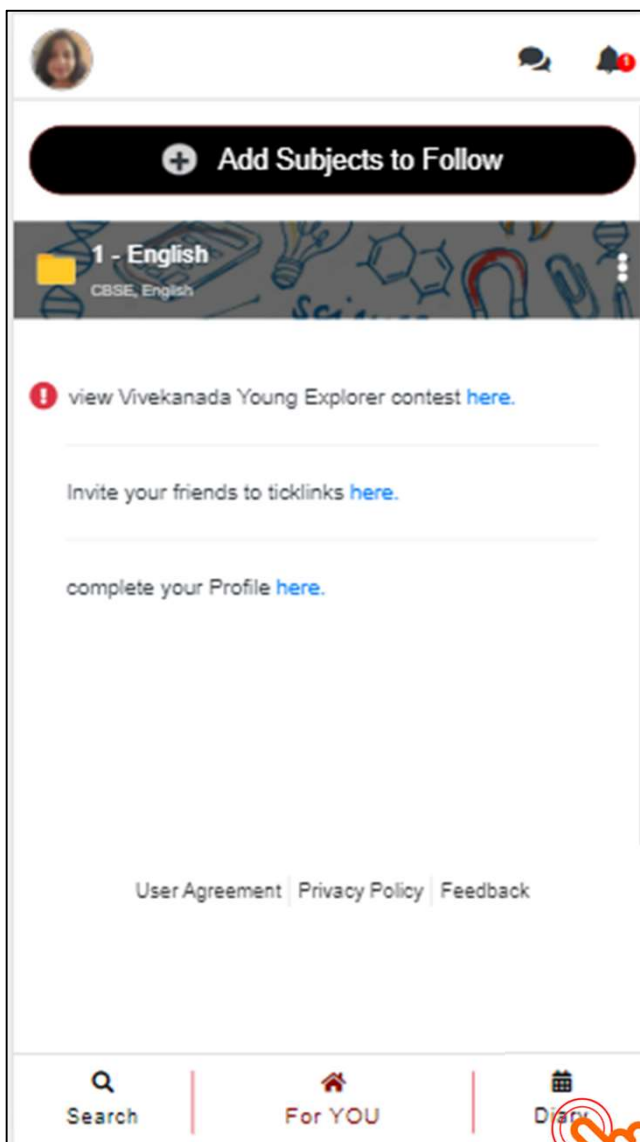
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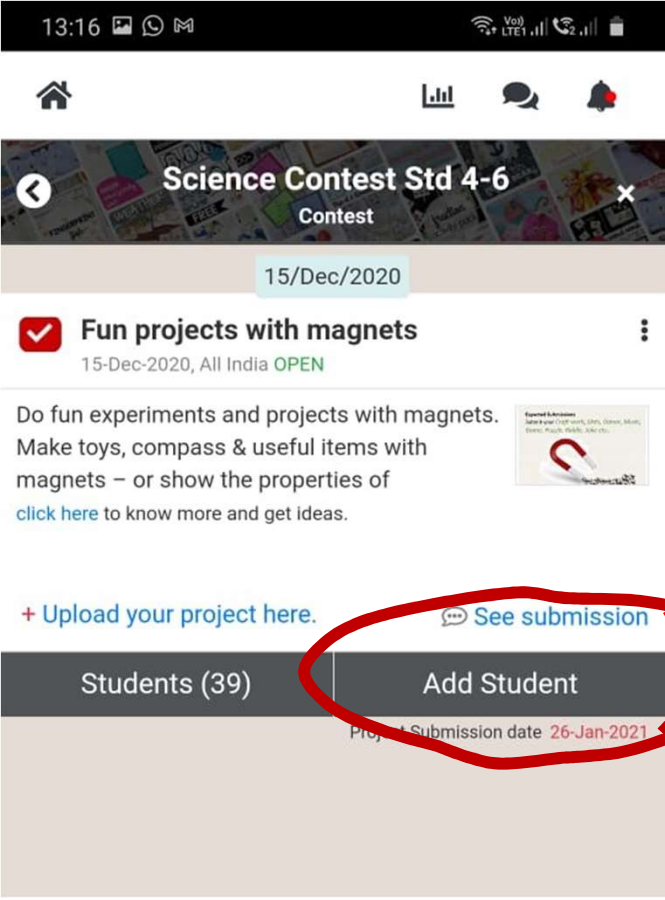
How can I - Add/ Register students to contest

Click **Diary** at the bottom of the screen

Click any contest to see the details



How can I - Add/ Register students to contest



You can **ADD**
Student to your
school from here

This is required if

- Student has chosen wrong school by mistake during registration
- OR
- Student is not able to register

**! If you do not see this menu
– you are not linked to a school as teacher.**

Annexure 2

How can I - Add/ Register students to contest

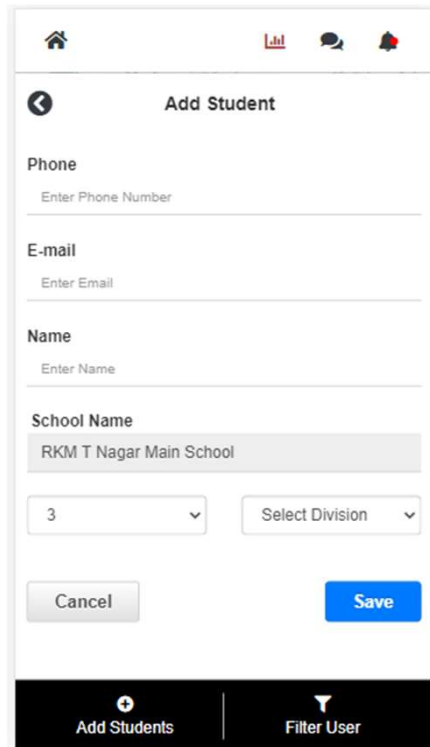
The screenshot shows a mobile application interface for adding a student. The title bar at the top of the form says 'Add Student'. There are four input fields: 'Phone' with placeholder text 'Enter Phone Number', 'E-mail' with placeholder text 'Enter Email', 'Name' with placeholder text 'Enter Name', and 'School Name' which is pre-filled with 'Satya Bharti Jyona'. Below the 'School Name' field are two dropdown menus; the first shows '1' and the second shows 'A'. At the bottom of the form are two buttons: 'Cancel' and 'Save'. The bottom of the screen features a dark navigation bar with two icons and labels: a plus icon for 'Add Students' and a funnel icon for 'Filter User'.

Put Phone Number
Or Email Id

Put Name

- The user is added to the Contest
- The student is added to your school – if they are not already linked to your school

How can I - Add/ Register students to contest

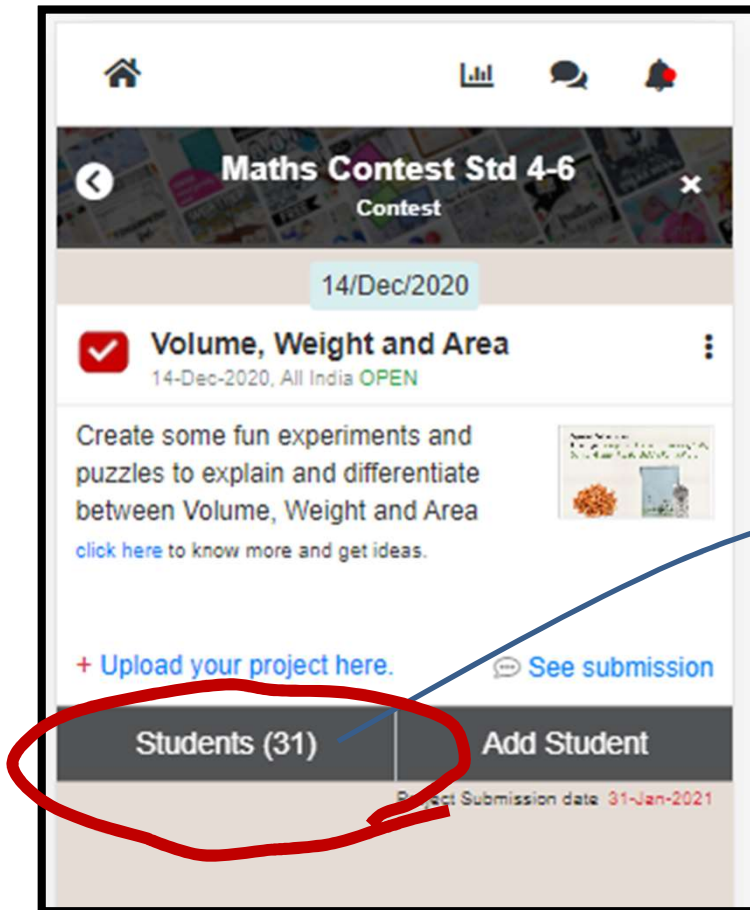


The screenshot shows a mobile app interface for adding a student. At the top, there's a navigation bar with a home icon, a 'tickLinks' logo, and notification icons. Below this is a title bar with a back arrow and the text 'Add Student'. The form contains several input fields: 'Phone' with a placeholder 'Enter Phone Number', 'E-mail' with a placeholder 'Enter Email', and 'Name' with a placeholder 'Enter Name'. Below these is a 'School Name' field with a dropdown menu showing 'RKM T Nagar Main School'. There are also two dropdown menus for '3' and 'Select Division'. At the bottom of the form are 'Cancel' and 'Save' buttons. A black footer bar at the very bottom contains two icons: a plus sign for 'Add Students' and a funnel for 'Filter User'.

If the student added is

- **a new user (first time on tickLinks)** – then
 - **user Id** is the Phone number (or Email).
 - **Password** is last 4 digits of phone (or first 4 digits of Email)
- **an Existing User** (has downloaded and registered on tickLinks before) – their user Id and Password is as set by them.

See Student/s Registered for Contest



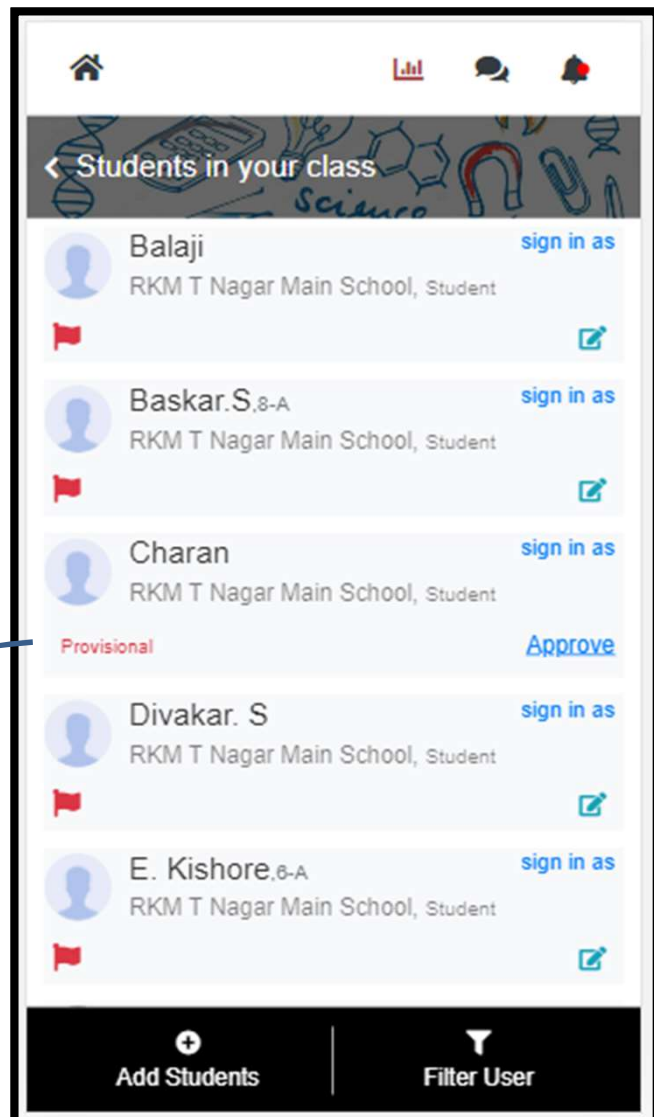
Click to
**see the
students**
who have
registered for
this subject

! If you do not see this menu – you are not linked to a school as teacher. Speak with your co-ordinator.

See Student/s Registered for Contest

Some students may be marked as Provisional.

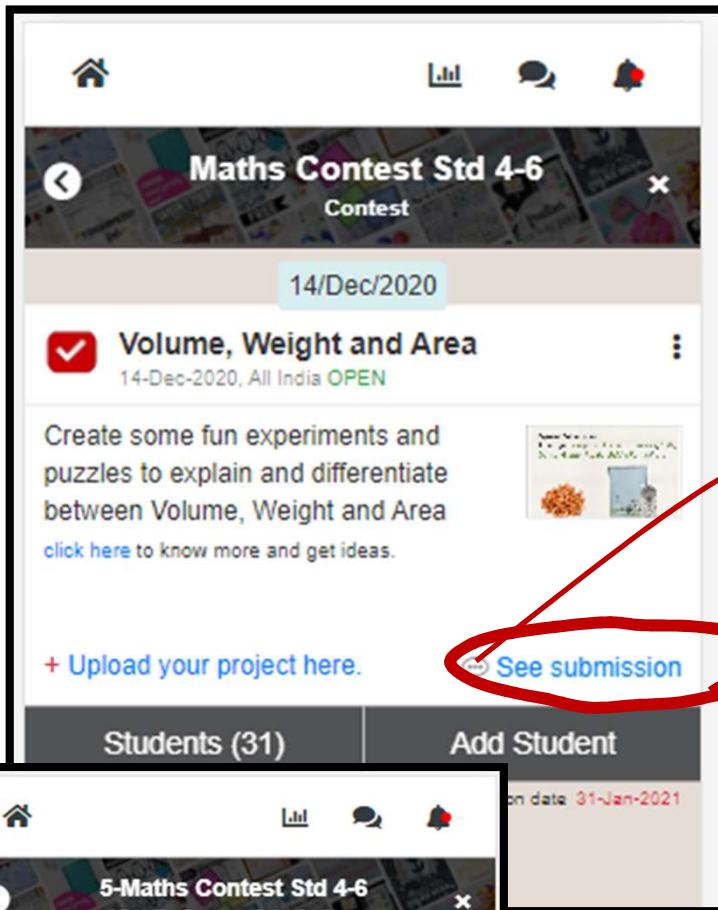
Click on Approve to Confirm or Decline.



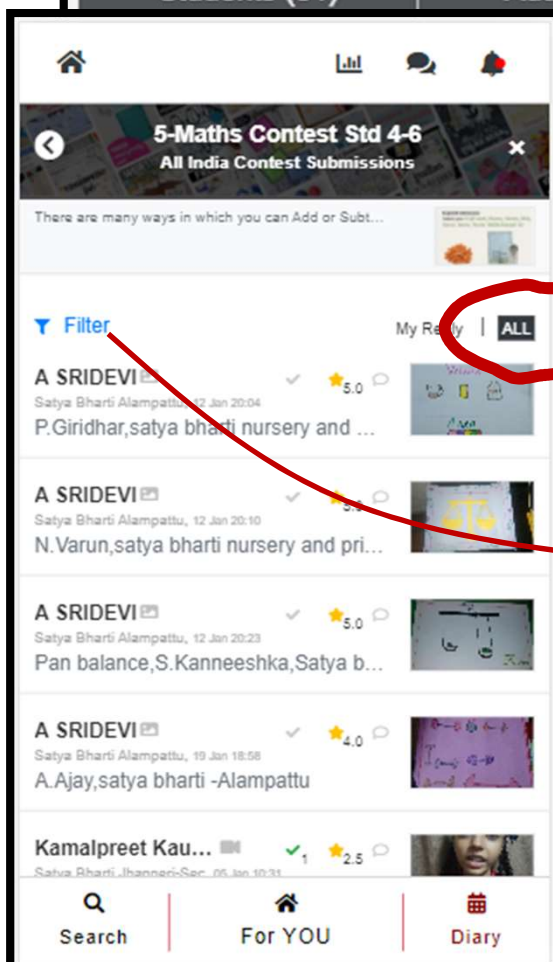
Why some students are marked as **Provisional**?

- When students register from Contest Registration form – they may put a wrong school by mistake. You can confirm them as students of your school.

See and Rate Submissions of my Students



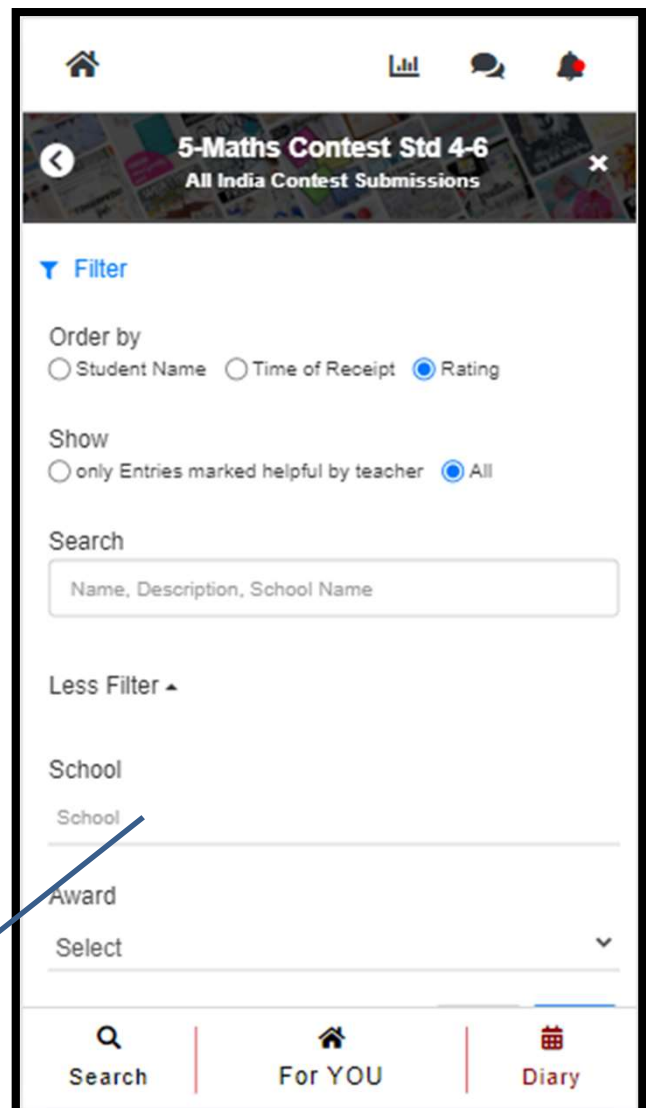
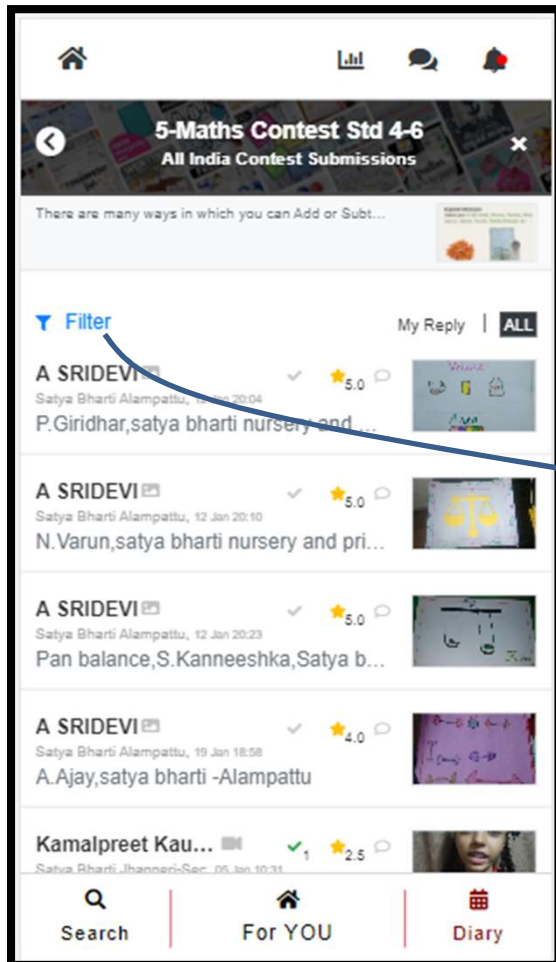
Click to
**see the
Submissions**
from all students



Click on All to See
replies from all students

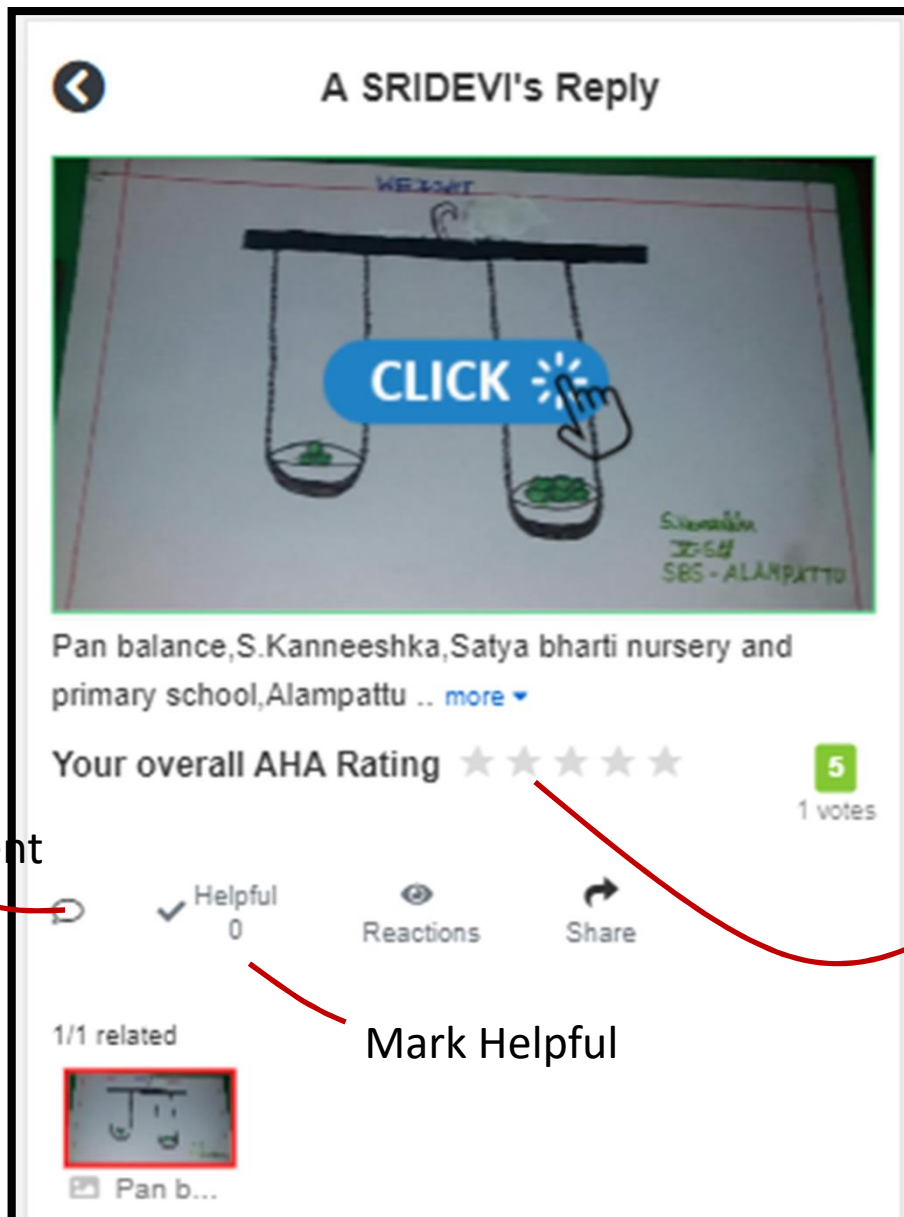
Click on Filter to filter
replies only from your
students

See and Rate Submissions of my Students



Put your school name here to search entries of your school

See and Rate Submissions of other Students

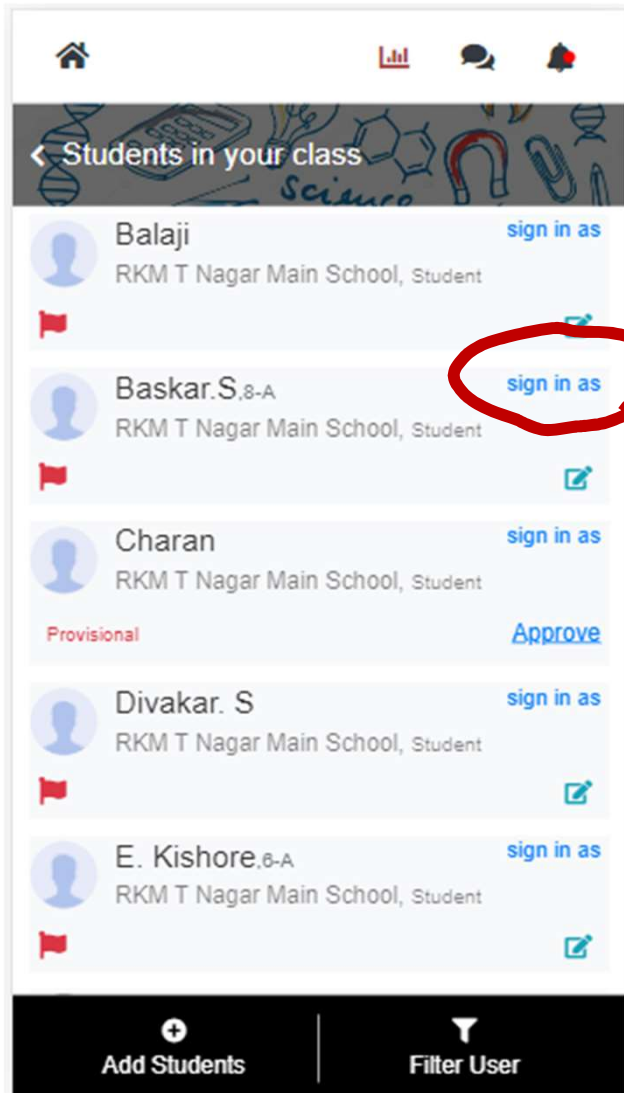


Comment

Mark Helpful

Rate entries
from others

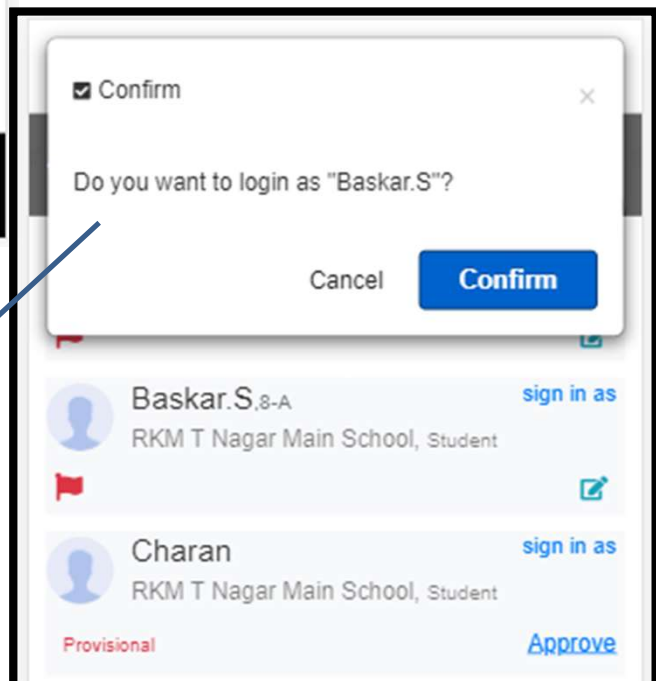
How can I Upload on Behalf of Students



Click on **Sign In as**

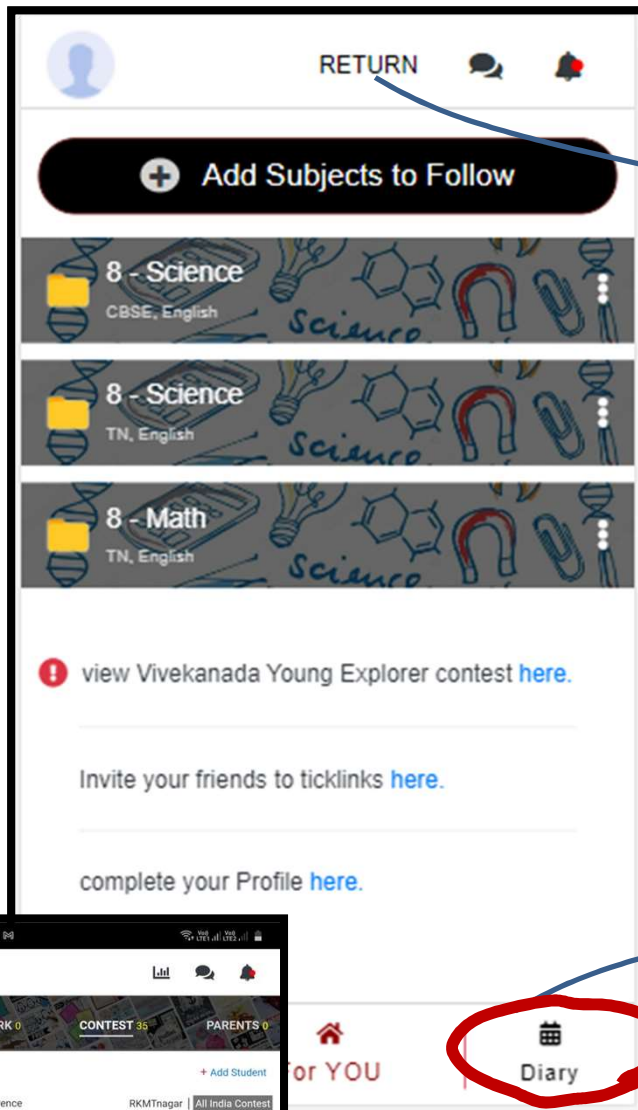
to sign in on behalf of student

Confirm that you want to Sign-in on behalf of student



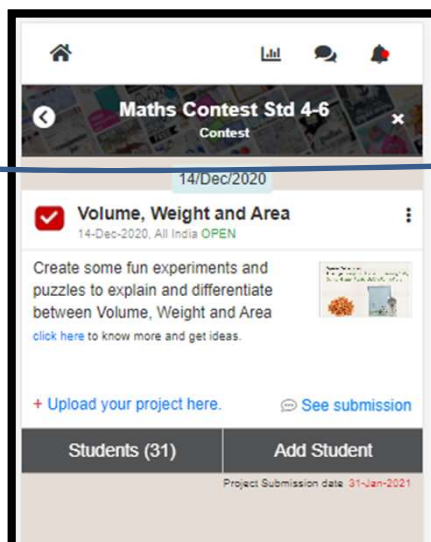
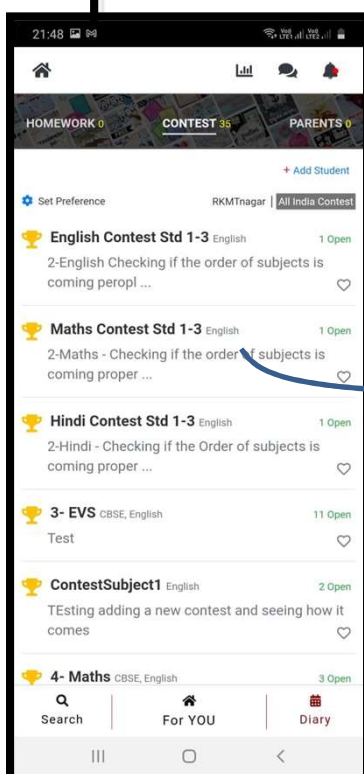
How can I Upload on Behalf of Students

You are now logged in as selected Student



Click on **RETURN** to get back to your teacher profile

Click on Diary to see the contest subjects

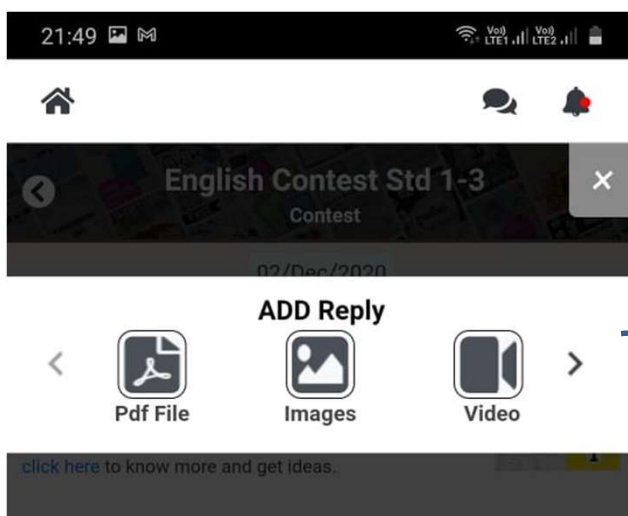
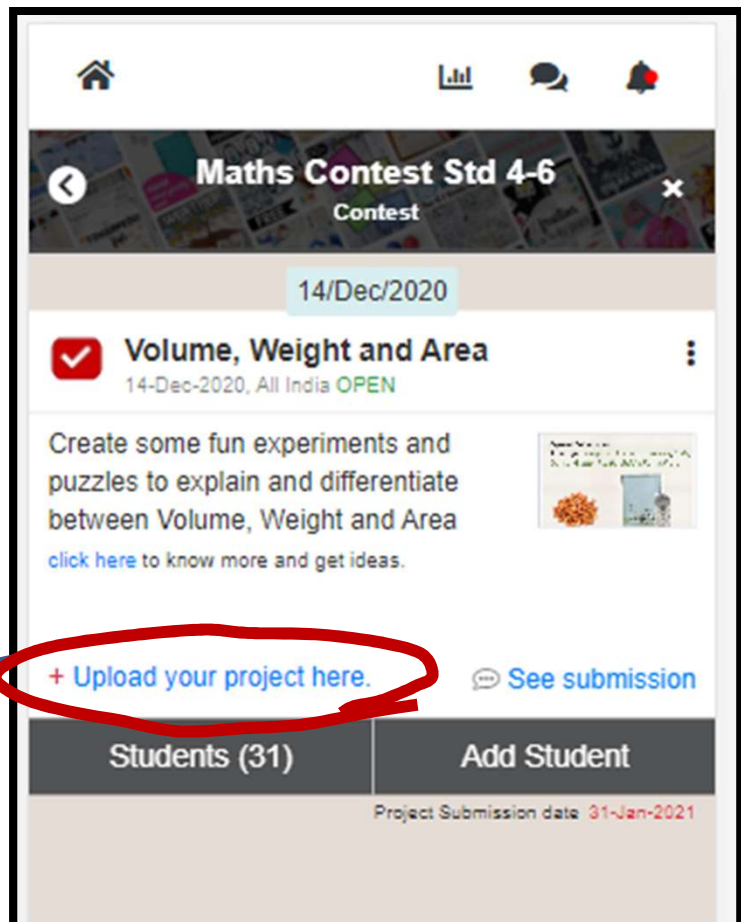


Select your subjects for which the upload is required

How can I Upload on Behalf of Students

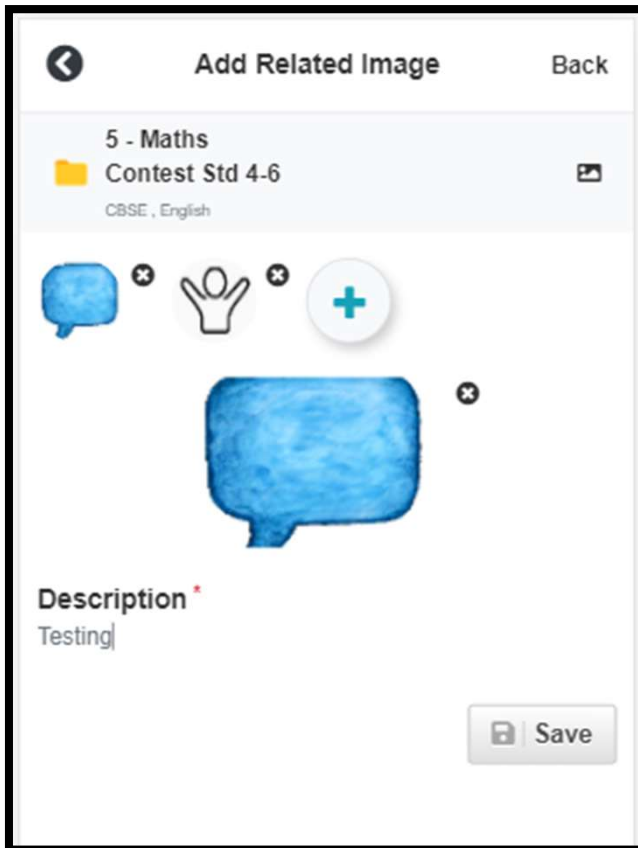
Uploading your Video, Images, Pdf file etc..

Click here to upload



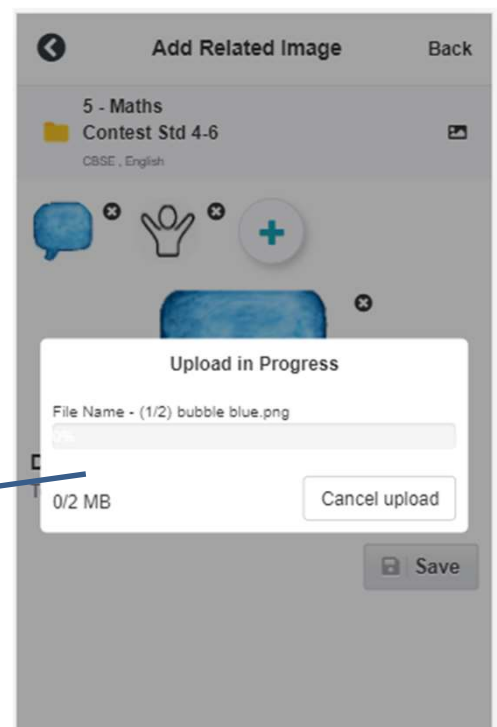
Choose what you want to upload – images, Videos, Pdf etc..

How can I Upload on Behalf of Students

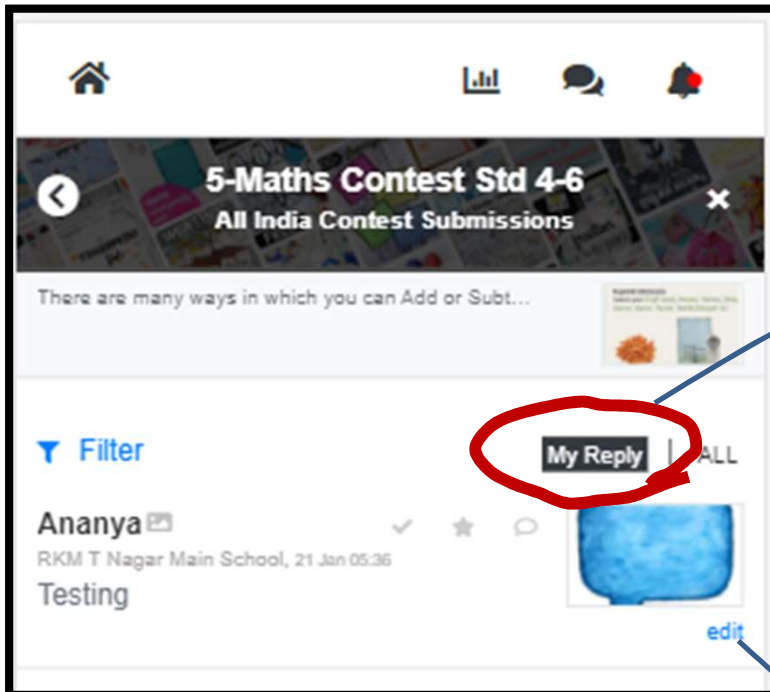


- Upload your content
- Put a description
- Save

- Shows. Upload in Progress
- Wait for it to finish



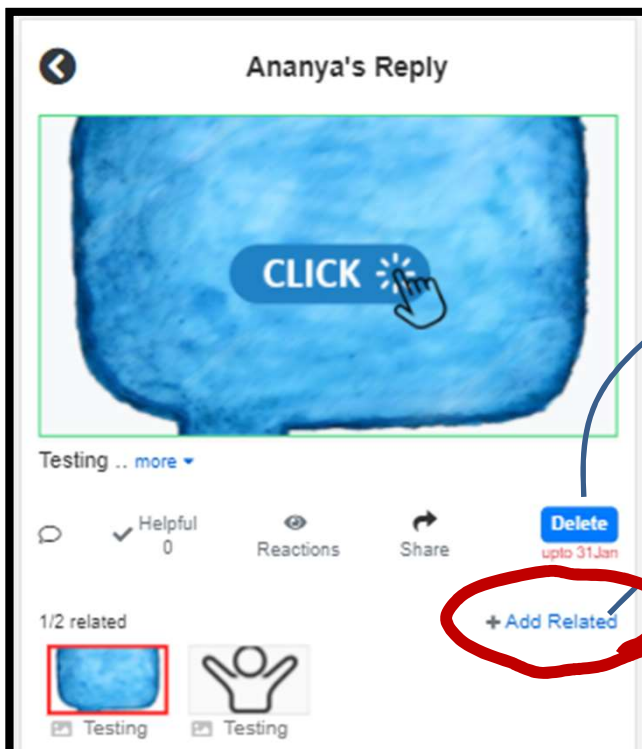
How can I Upload on Behalf of Students



Click on

- **My Reply** to see your upload
- **All** to see all replies from other students

Click here to edit your entry

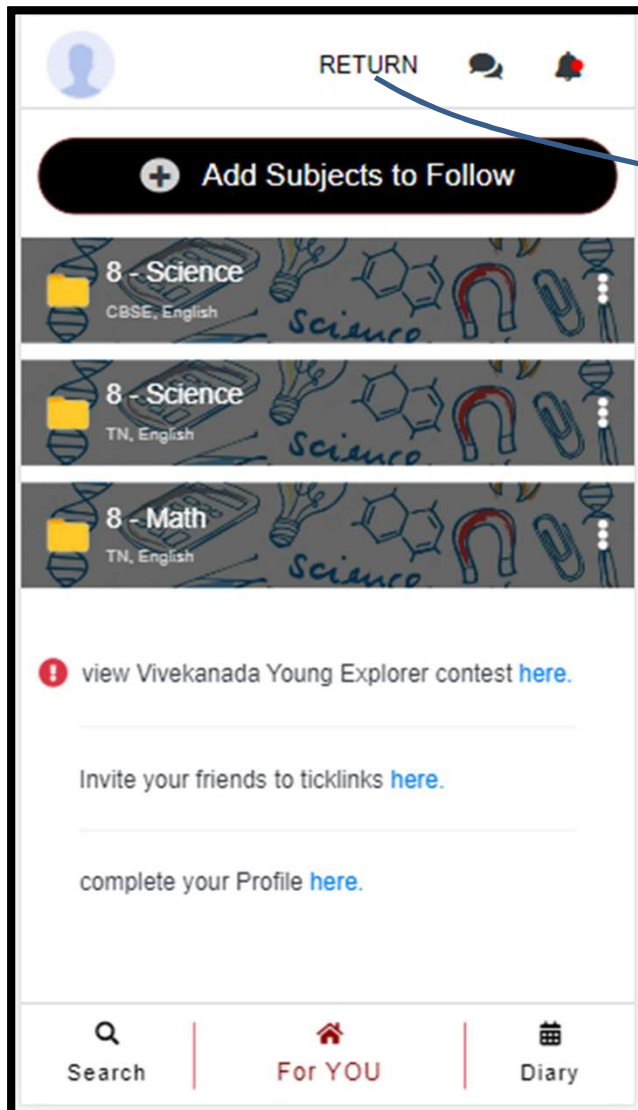


You can Delete your entry in case you are not happy with it

- Click on Add Related to add Another Video or image
- You can Add upto 5 items

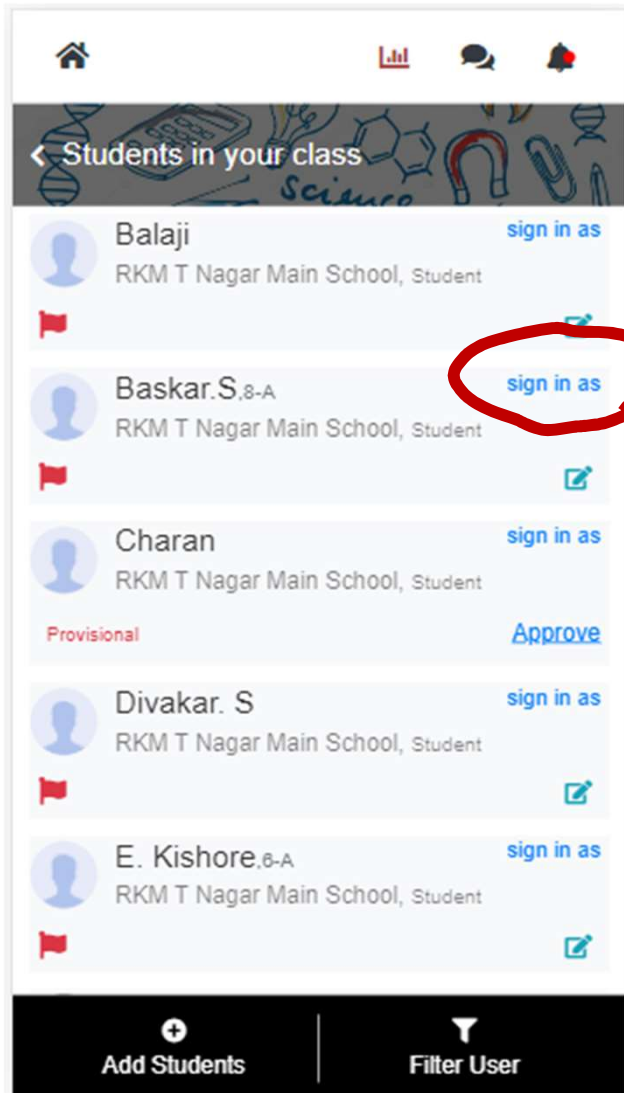
How can I Upload on Behalf of Students

After you are done



Click on **RETURN**
to get back to your
teacher profile

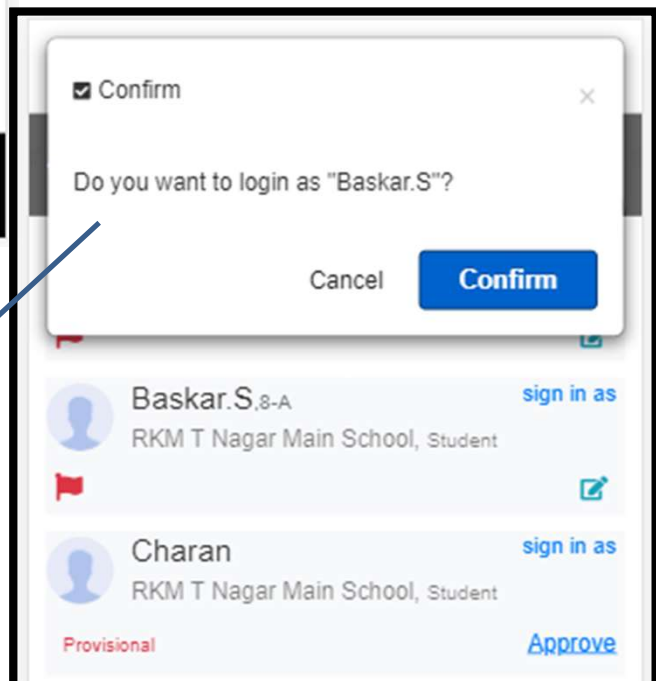
How can I Download Certificates of Students



Click on **Sign In as**

to sign in on behalf of student

Confirm that you want to Sign-in on behalf of student

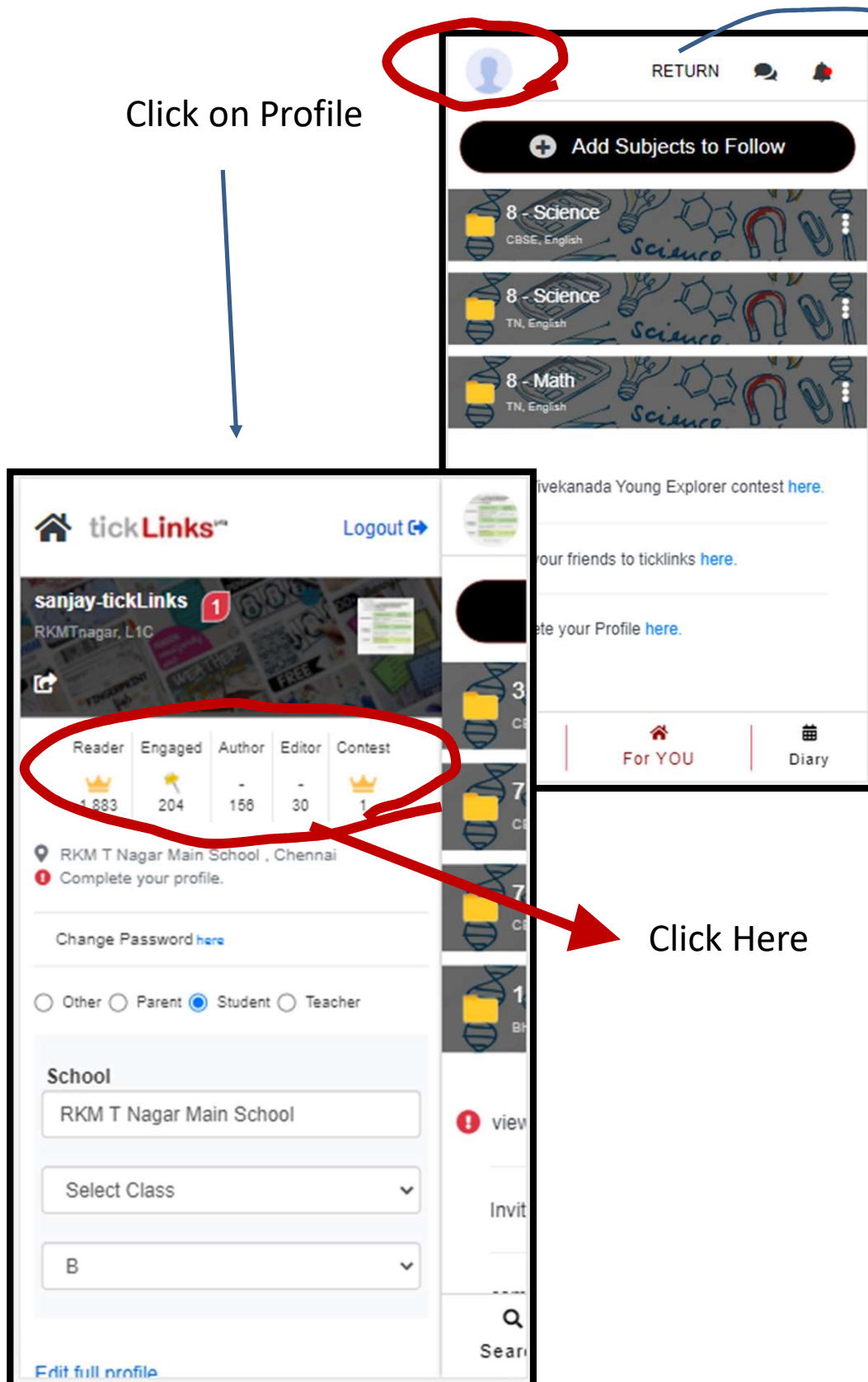


How can I Download Certificates of Students

You are now logged in as selected Student

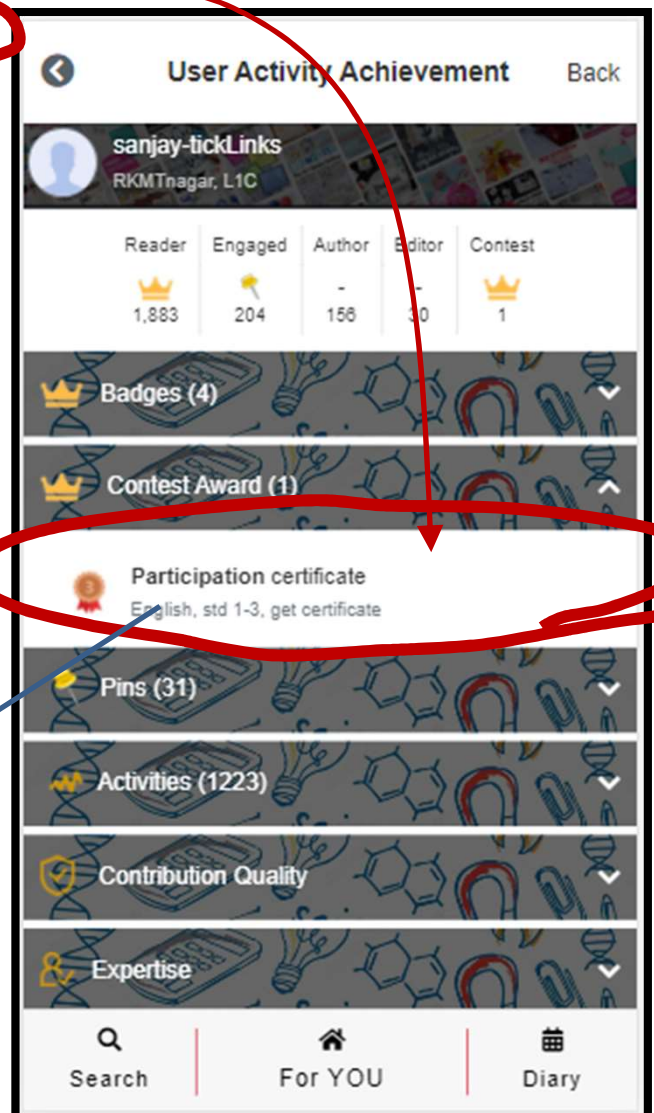
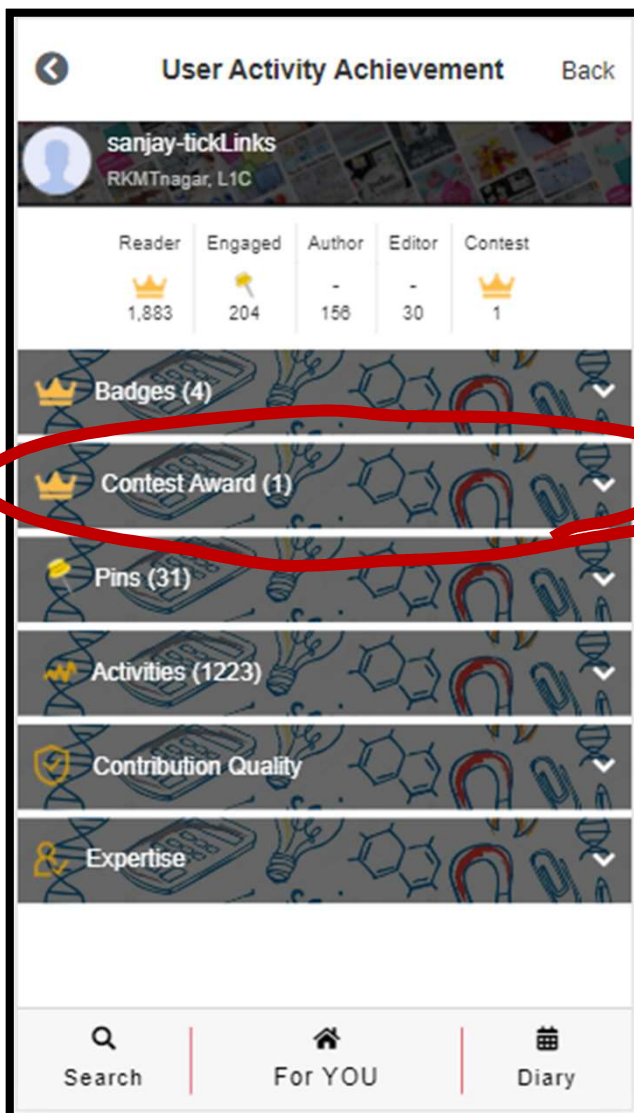
Click on Profile

Click on **RETURN** to get back to your teacher profile



Click Here

How can I Download Certificates of Students



Click here to see and Download Certificate

How can I Download Certificates of Students



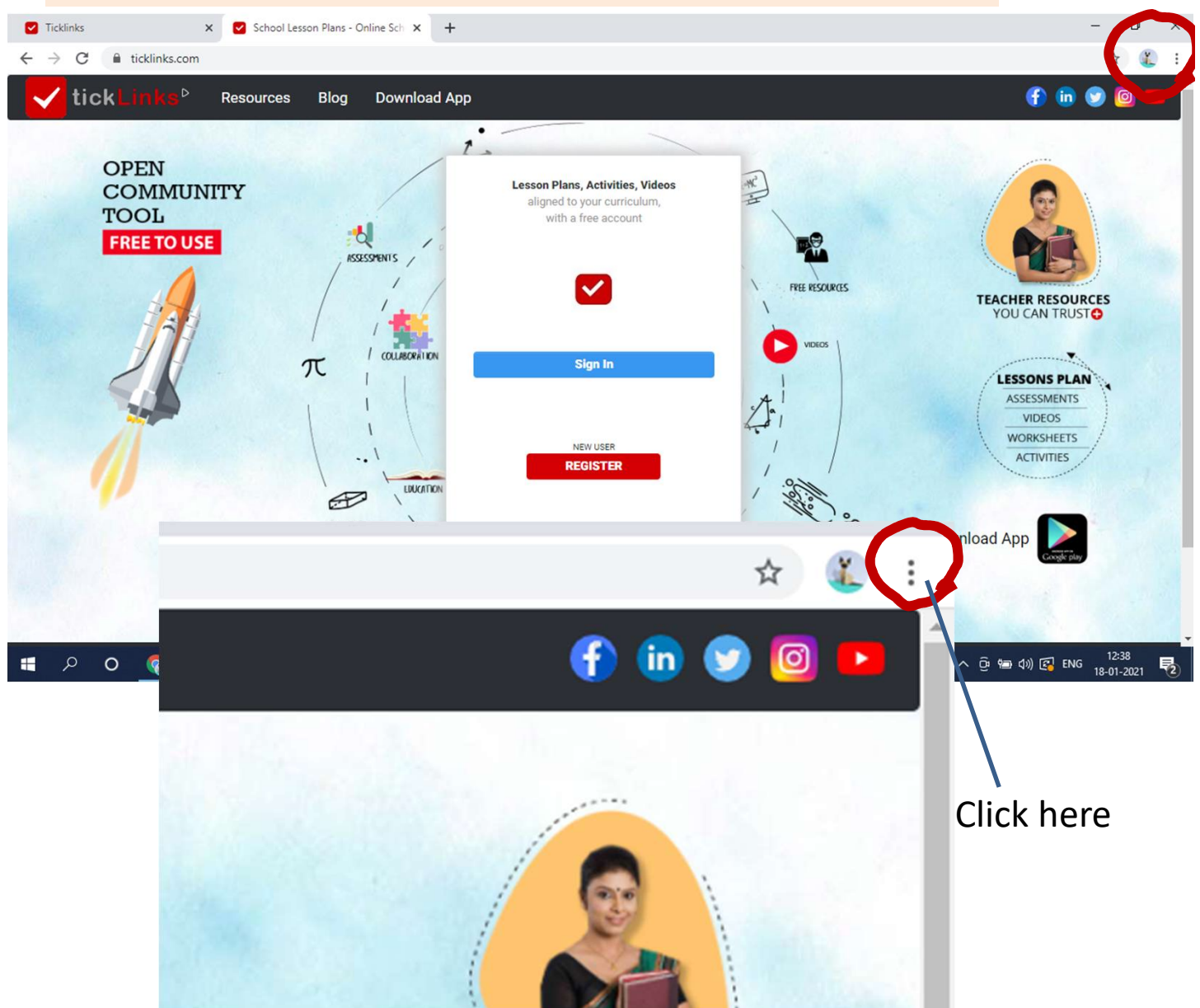
School Name

Mentor Teacher Name

How can I work in Desktop mode

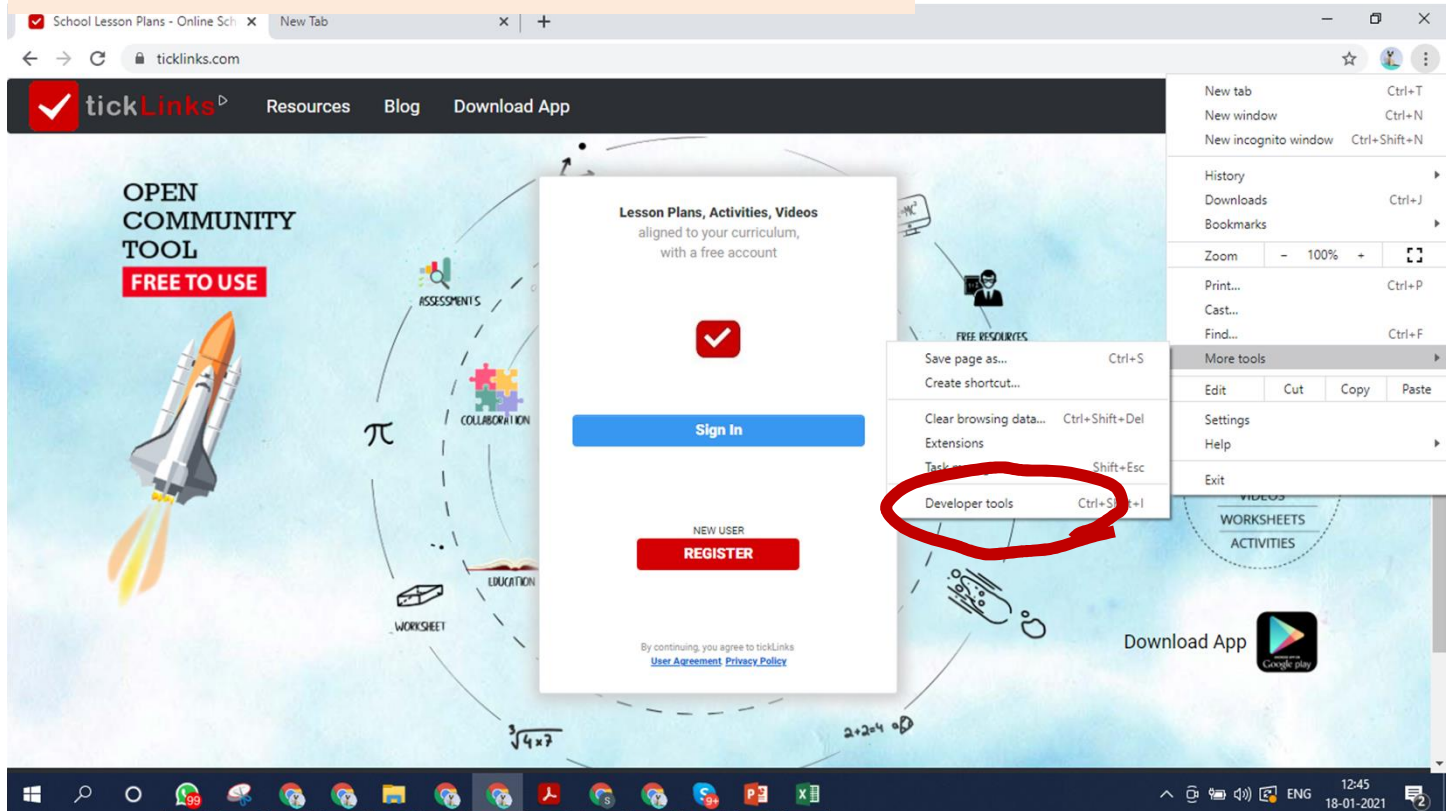
The diary feature does not work on Desktop presently. The below suggestion is a workaround on the **Chrome browser** on desktop.

STEP 1 – Launch tickLinks.com on Desktop.
Then click on Chrome options

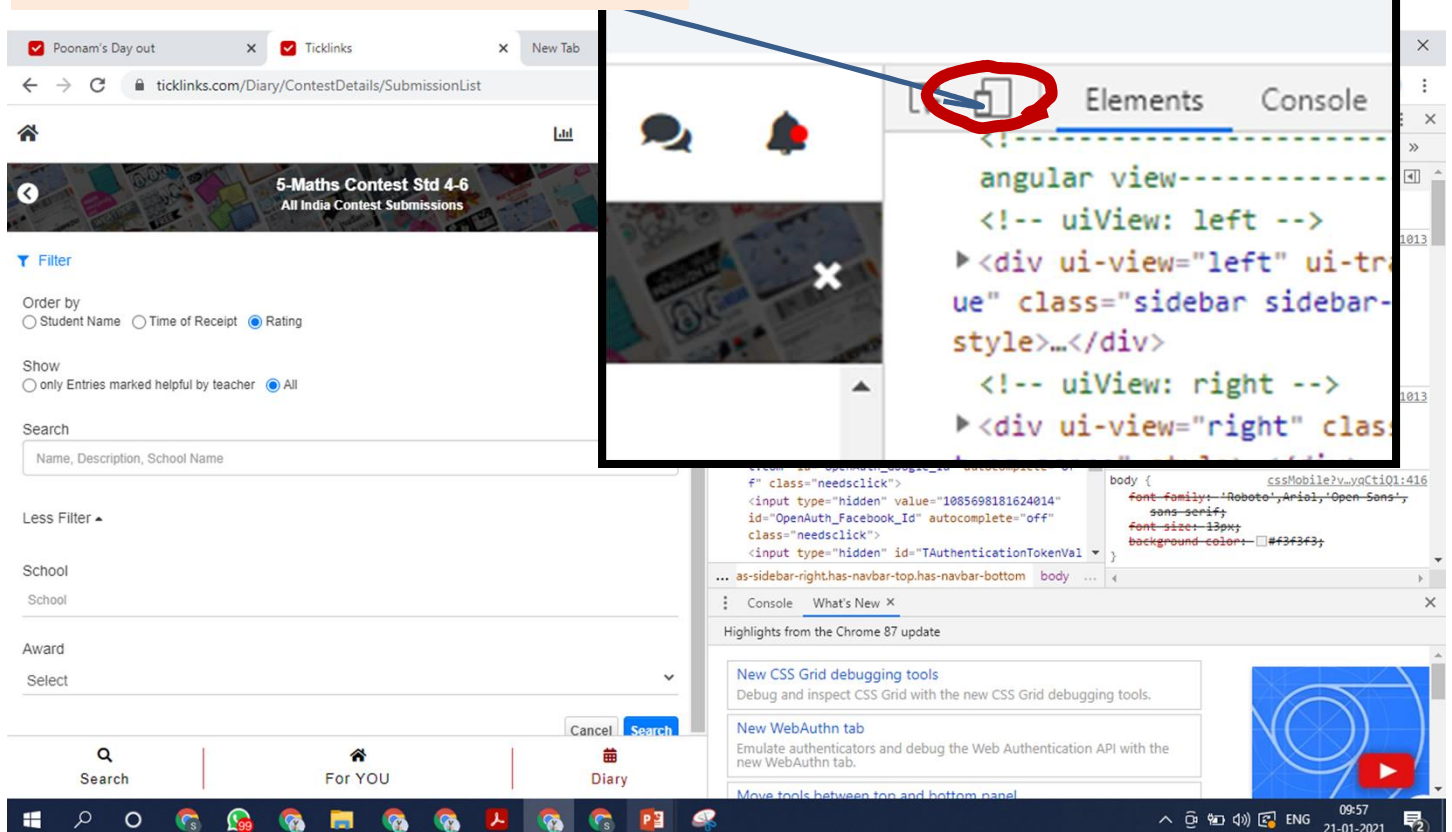


How can I work in Desktop mode

STEP 2 – Click on Developer tools

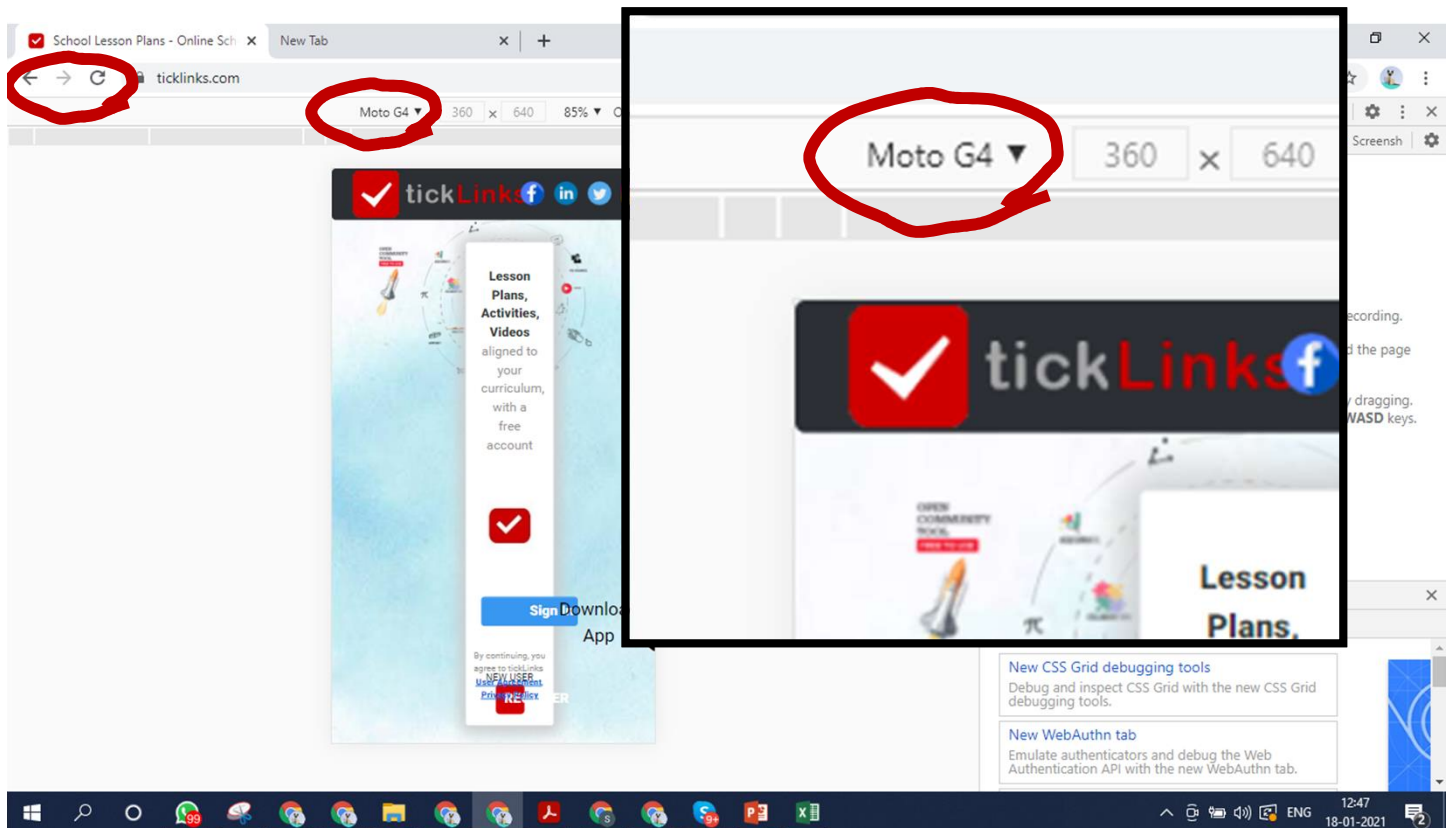


STEP 3 – Click on Mobile



How can I work in Desktop mode

STEP 4 – Choose Moto G4 – from dropdown
Refresh the browser screen



Annexure 1

- Download **tickLinks** from **Goole Play Store**
- **Register** using your **Phone or Email Id.**

Add a Subject
To follow

CBSE ▼

1 Pick your Class

1 2 3 4 5 6
7 8 9 10 11 12

2 Pick your Subject

3 Medium of Instruction

Cannot find your subject? This is the free resource build in the community by people like you. Would you like to help?

✉ contact@ticklinks.com

Once logged in
you will see this
screen

Annexure 1

Choose **Any One Subject** to Follow.

e.g. CBSE Board → Class 8 → Subject Maths → Medium English.

Add a Subject
To follow

CBSE ▼

1 Pick your Class 1 Show More

2 Pick your Subject English Show More

3 Medium of Instruction
English

Follow

Cannot find your subject? This is the free resource build in the community by people like you. Would you like to help?

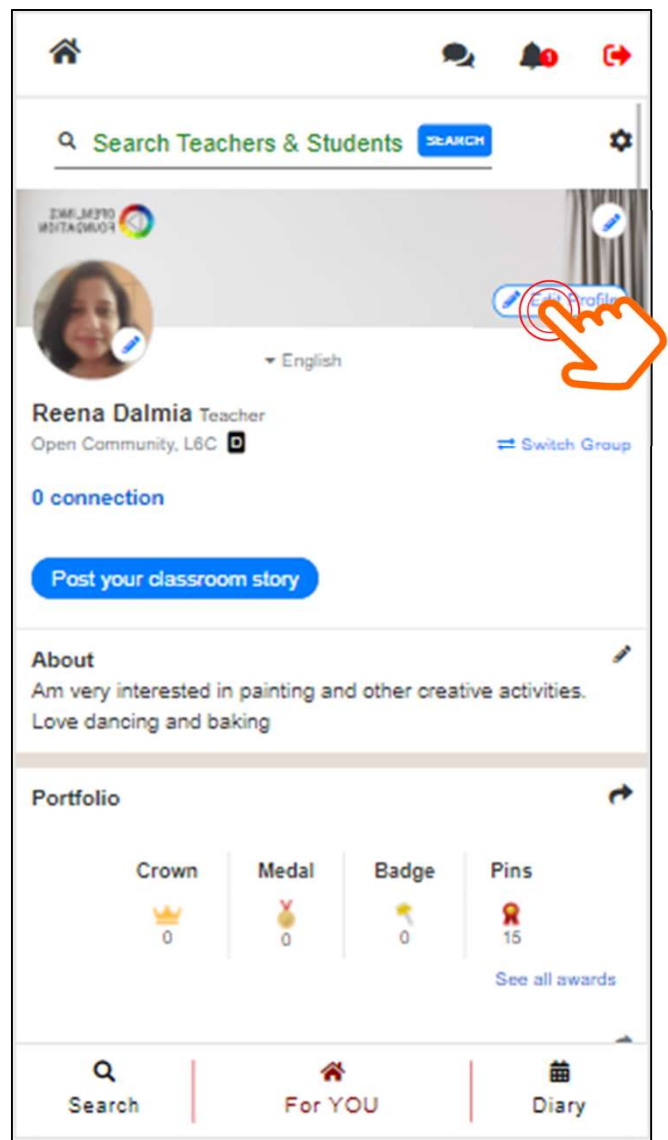
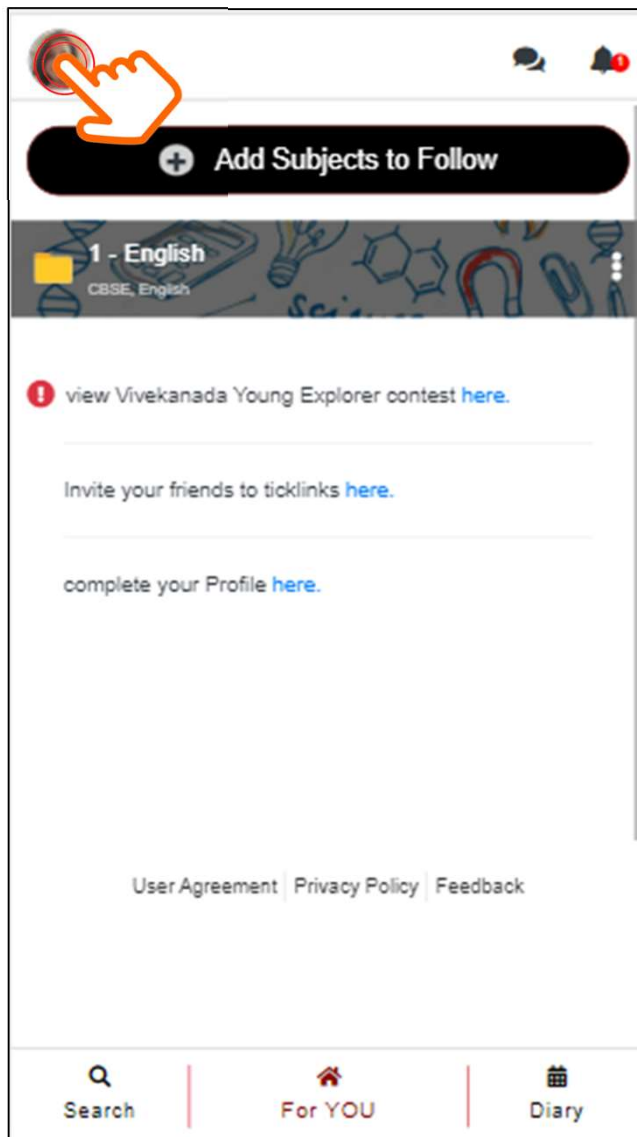
✉ contact@ticklinks.com

! To participate in the contest – You need to follow any one subject, does not matter which one.

Annexure 2

Is your school is registered with tickLinks ?

Check : Click your profile → Click Edit profile



Annexure 2

Is your school is registered with tickLinks ?

Type the starting of your school name and see if it appears in the list below

Edit Profile
Reena Dalmia

☐ Other ☐ Parent ☐ Student ☒ Teacher

Be a Verified Teacher
What are benefits of verified teacher ? [click to see](#)
How can I be a verified teacher ?

NAME
Reena Dalmia

LOGIN CREDENTIALS [edit](#)

School
RKM T Nagar Main School

Short Profile
Am very interested in painting and other creative activities.
Love dancing and baking

Search | For YOU | Diary

Edit Profile
Reena Dalmia

☐ Other ☐ Parent ☐ Student ☒ Teacher

Be a Verified Teacher
What are benefits of verified teacher ? [click to see](#)
How can I be a verified teacher ?

NAME
Reena Dalmia

LOGIN CREDENTIALS [edit](#)

School
Ad

Adarsh Nagar No.1-GBSSS
Adarsh Nagar-SKV
Adarsh Vidyalaya High School
Agastya academy
AGS Bodgang nubs ladakh
AGS HARKA BAHADUR KARGIL

Search | For YOU | Diary

! If Not -- Get your school added

- Call / Whatsapp +91 81496 65064

Annexure 3

Get Teacher rights for your school

**Get in touch with the admin
of your school
to get teacher rights**



The best learning material only @ticklinks

For teachers and parents



so that

You do not spend time searching

For help write to contact@tickLinks.com
Whatsapp +91 81496 65064