

# **Contest FAQs – Teachers ?**







# Register Students For the Contest









# **Click "DIARY"** after Login







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







# Click "Add Student"









#### Here is a List of all your Students

#### **Registered with tickLinks**







#### Scroll OR Use "Filter User"

# to Search Student





#### Set Filters to Search Required Student







# **Student Found**

#### **Click "Register for Contest" for Student**







#### **Student Name Missing**

#### Click "Add New Student"







#### **Add Student Details & Save**

#### **Student Added to the Contest + School List**



For the New Student Added

User Id : Phone no. / Email Id Password : last 4 digits of Phone no./ Email Id





#### To see List of Students Registered for Contest

### **Click "Students"**







# This is the List of Students Registered

# For the Selected Contest







# See Students Registered For the Contest









# **Click "DIARY"** after Login







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







#### **Click "Students"**









# This is the List of Students Registered

# For the Selected Contest







#### Scroll OR Use "Filter User"

# to Search Student





#### Set Filters to Search Required Student







# Upload Projects For Students









# **Click "DIARY"** after Login







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







#### **Click "Students"**









# This is the List of Students Registered

# For the Selected Contest







#### Scroll OR Use "Filter User"

# to Search Student





#### Set Filters to Search Required Student







# **Check : Project already submitted**

# NO : "Sign as" the desired Student







# You are now logged in as selected Student

#### Click "DAIRY"







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







# Click "Upload Project"







### Select The Type of Project & Upload







# Wait till the project is fully Uploaded







# Add Description & Mentor Teacher

#### **Save Project**







# Your project is saved successfully

#### If project has more files : Add Resources

**Else : Use Back Button** 







#### To Return back to Teacher Login

# **Click "RETURN"**






# Change Student Project Submitted for the Contest









# **Click "DIARY"** after Login







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







## **Click "Students"**









# This is the List of Students Registered

# For the Selected Contest







## Scroll OR Use "Filter User"

# to Search Student





## Set Filters to Search Required Student







# **Check : Project already submitted**

# YES : "Sign as" the desired Student







# You are now logged in as selected Student

## Click "DAIRY"







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







#### **Click "See Submissions"**







#### **Click "edit"**/ The Picture







# Click "DELETE", To delete old Submission

#### Upload your new Project. Refer FAQ.







# Download Student Certificates









# **Click "DIARY"** after Login







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







## **Click "Students"**









# This is the List of Students Registered

# For the Selected Contest







## Scroll OR Use "Filter User"

# to Search Student





## Set Filters to Search Required Student







# **Check : Project already submitted**

YES : "Sign as" the desired Student







# You are now logged in as selected Student

#### Click "Home Icon"







#### **Click Student's "Profile" Icon**







#### Scroll & Click "See all awards"







## **Open "Contest Awards"**







#### **Select Open the Desired Certificate**







#### **Check Details before downloading**







# Edit Mentor Teacher & Other Details









# **Click "DIARY"** after Login







#### Select Tab "CONTEST"

#### **Select Contest for Participation**







## **Click "Students"**









# This is the List of Students Registered

# For the Selected Contest







## Scroll OR Use "Filter User"

# to Search Student





## Set Filters to Search Required Student







# **Check : Project already submitted**

# YES : "Sign as" the desired Student







# You are now logged in as selected Student

## Click "DAIRY"






#### Select Tab "CONTEST"

#### **Select Contest for Participation**







## Click "See Submissions"







# Select "My Projects"

# **Click "Edit Registration Details"**







## **Edit Mentor Teacher/ Other Details & Save**

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# To Return back to Teacher Login

## **Click "RETURN"**







# 21<sup>st</sup> Century Education @tickLinks



#### **Build Your Portfolio**

For Help

Join WhatsApp Support Group

https://bit.ly/3wOwJiY